Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
https://chfs.ky.gov/agencies/os/oig

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Information

Provider Name: Brooks Head Start/ Early Head Start
Provider Type: LICENSED TYPE I
License No: L357992
Provider Address: 1430 Brooks Hills Road, Brooks, KY, 40109
Capacity: 65
Owner(s): Ohio Valley Educational Cooperative
Director(s): Lovell-Fithian, Kim

Inspection Information

Inspection Type: Investigation
Inspection No: 18058
Visit Start Date: 03/20/2013 10:00 AM
Visit End Date: 03/20/2013 12:00 PM
No. of Children Present: 19

Inspection Report

Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)
(a) Each center shall maintain a child care program that assures each child will be:
1. Provided adequate supervision at all times; and
2. Protected from abuse or neglect.

1) Adequately supervised at all times — **Not In Compliance**

Findings:

General: Based on observation and interview, at approximately 8:20 am a staff member arrived in the cafeteria with six children. Continued observation and interview revealed the staff member turned her back allowing for two children to run into the serving line area of the cafeteria unsupervised. Further observation revealed the staff member then walked into the serving line area leaving four children in the cafeteria unsupervised. Ongoing observation and interview revealed the same two children ran back into the serving line unsupervised which prompted the staff member to again leave four children in the cafeteria unsupervised while going after the other two children.

Staffing Requirements

162 - Ratios and Group Size — **In Compliance**

922 KAR 2:120 - Section 2
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler	1 staff for 6 children	12
2 to 3 years	1 staff for 10 children	20
3 to 4 years	1 staff for 12 children	24
4 to 5 years	1 staff for 14 children	28
5 to 7 years	1 staff for 15 children	30
7 and older (for before and after school)	1 staff for 20 children	30

***Maximum Group Size shall be applicable only to Type I centers.**

Inspection Report

Director Requirements

113 - Staff Supervision

922 KAR 2:110 - Section 4 (1)
(g) Supervise staff conduct to ensure implementation of program policies and procedures;

1) Implementation of Policy — **Not In Compliance**

Findings:

General: Based on review of documentation and interview, a staff member hired 11/2012 failed to implement the center's policies pertaining to corporal punishment and accidents/emergencies-incident reporting.

2) Implementation of Procedure — **Not In Compliance**

Findings:

General: Based on review of documentation and interview, a staff member with a hire date of 11/2012 failed to implement the center's procedures pertaining to corporal punishment and accidents/emergencies-incident reporting.

118 - Health, Safety, Comfort — **Not In Compliance**

922 KAR 2:110 - Section 4 (1)
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation of surveillance video, review of documentation, and interviews, a staff member lifted a child up by his upper arms and then placed the child back down forcefully on his bottom, which caused the back of the child's head to make impact with the concrete block wall. Interview revealed that the impact caused a loud, audible sound and the child's head then sprung forward after hitting the concrete block wall.

Further observation and interview revealed the same staff member placed her right hand on the left upper arm of a second child and forcefully pulled that child down to the floor.

119 - Parent Notification — **In Compliance**

922 KAR 2:110 - Section 4 (1)
(m) Notify the parent immediately of an accident or incident requiring medical treatment of a child;

Signature of Provider/Representative | Title | Date