



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Southside Christian Child Care Center #13	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357881
Provider Address: 5118 Euclid Avenue, Louisville, KY, 40272		Capacity: 45
Owner(s): Southside Christian Day Care, Inc.		Director(s): Dant, Cynthia Marie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290741
Date Initiated: 08/13/2019 10:18 AM	Date Concluded: 08/13/2019 2:15 PM	
	No. of Children Present: 25	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with hire dates 6/20/95 and 9/8/11 whose file did not contain a current annual evaluation. Upon request, the director did not present a current evaluation for the aforementioned staff members at the time of the survey.

Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff member with hire date 3/11/19 whose file did not contain a high school diploma, GED or other documentation from a qualifying educational entity. Upon request, the director did not present educational documentation for the aforementioned staff members at the time of the survey.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff member with hire date 9/7/18 whose file did not contain documentation to verify completion of the six (6) hours of cabinet approved orientation. Review of the presented employee records revealed two (2) staff members with hire dates 6/20/95 and 9/8/11 whose file did not contain documentation to verify completion of the fifteen (15) hours of cabinet approved training. Review of ECE-TRIS verified that the staff members did not complete the fifteen (15) hours of cabinet approved training. Upon request, the director did not present training documentation for the aforementioned staff members at the time of the survey.

Programming

In Compliance

Premises

Not In Compliance

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:**
- (a) Building is:**
 - 1. Dry;**
 - 2. Ventilated; and**
 - 3. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter-proof bulbs installed; and**
 - (b) Following are protected:**
 - 1. Windows;**
 - 2. Doors;**
 - 3. Stoves;**
 - 4. Heaters;**
 - 5. Furnaces;**
 - 6. Pipes; and**
 - 7. Stairs.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The ceiling tile located above the parent board in the Shining Stars Room was hanging from the frame. There were water stains in ceiling tile located above the parent board in the Shining Stars Room. There were water stains in three (3) of the ceiling tiles located in the Big Dippers Room. There was a hole and crack in one of the ceiling tiles located above the cozy corner in the Big Dippers Room.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. There was chipped paint located below the birthday board and below the cubbies in the Little Dippers Room. There was chipped paint located by the cots in the Big Dippers Room.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:**
- (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. The changing pad located in the Shining Stars Room was torn, exposing the absorbent material.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Inspection Report

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:**
 - (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. The alphabet rug located in the Super Stars Room was stained/dirty at the time of the survey. The white sheet over the pillow located in the cozy corner in the Big Dippers Room was stained/dirty.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (9) Bottles shall be:**
 - (a) Individually labeled;**
 - (b) Promptly refrigerated;**
 - (c) Covered while not in use; and**
 - (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. There was a clear bottle located inside the black mini-fridge that was not individually labeled in the Little Dippers Room. There was a clear mickey bottle located inside the black mini-fridge in the Little Dippers Room that was not individually labeled or covered at the time of the survey.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

- (4) Program policies and procedures shall:**
 - (a) Be in writing; and**
 - (b) Include:**
 - 1. Staff policies;**
 - 2. Job descriptions;**
 - 3. An organization chart;**
 - 4. Chain of command; and**
 - 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the presented documentation revealed that a current chain of command was not presented for review. Upon request, the director did not present the documentation at the time of the survey.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the presented employee records revealed a staff member with hire date 9/8/11 whose file did not contain a current annual professional development form. Upon request, the director did not present a current professional development for the aforementioned staff member at the time of the survey.

Inspection Report

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the presented documentation revealed that a written record of the quarterly practiced earthquake drills and tornado drills detailing the date, time and children who participated in accordance with 922 KAR 2:120 was not presented for review. Continued review of the presented documentation revealed that a written record of practiced fire drills conducted monthly detailing the date, time and children who participated in accordance with 922 KAR 2:120 was not presented for review. Upon request, the director did not present the documentation at the time of the survey.

Posted Documentation

Not In Compliance

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on observation, the child care center failed to post documentation in accordance with regulatory requirements. The proper methods of diapering was not posted at or near the diaper changing area in the Shining Stars Room. The proper methods of diapering was not posted at or near the diaper changing area in the Big Dippers Room at the time of the survey.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date