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INSPECTOR GENERAL

Inspection Report

Provider Name: Settle Memorial Preschool	Provider Information	CLR No: L354025
Provider Address: 201 East Fourth Street, Owensboro, KY, 42303	Provider Type: LICENSED TYPE I	Capacity: 130
Owner(s): Settle Memorial United Methodist Church		Director(s): Poirier, Lisa Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 306050
Date Initiated: 02/09/2021 8:45 AM	Date Concluded: 02/09/2021 2:45 PM	
	No. of Children Present: 79	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
260 - Change of Director	Not In Compliance
922 KAR 2:090. Section 13. Reports. (3) A licensee shall report to the cabinet within one (1) week: (a) Any resignation, termination, or change of director; and (b) The name of the acting director who satisfies the requirements of Section 10 of this administrative regulation.	
Findings: General: Based on interview, the center's director resigned during the second week of October 2020, and an interim director was named. The center failed to report the director's resignation and the name of the acting director to the cabinet.	
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation, three (3) caregivers hired on 10/16/18, 4/22/19, and 10/1/18, each did not have an annual written performance evaluation on file.	
360 - Caregiver Alone	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (m) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;	
Findings: General: Based on observation and review of documentation, a caregiver hired on 11/2/20, did not have a processed child abuse/neglect check on file and supervised for five (5) preschool children alone in room 302. A caregiver hired on 10/9/20, did not have a processed child abuse/neglect check on file and supervised ten (10) preschool children alone in room 301.	

Inspection Report													
Employee Records	Not In Compliance												
385 - Personnel File	Not In Compliance												
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280;													
Findings: General: Based on review of documentation, a caregiver hired on 10/1/18, did not maintain education verification on file.													
390 - Educational Requirements	Not In Compliance												
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;													
Findings: General: Based on review of documentation, two (2) caregivers hired on 10/5/20 and 11/2/20, did not have education verification on file.													
410 - Training	Not In Compliance												
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years. (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.													
Findings: General: Based on review of documentation, two (2) caregivers hired on 10/5/20 and 10/9/20, did not complete six (6) hours of cabinet approved orientation training.													
<table> <tr> <td>Programming</td><td>In Compliance</td></tr> <tr> <td>Premises</td><td>Not In Compliance</td></tr> </table>		Programming	In Compliance	Premises	Not In Compliance								
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Premises	Not In Compliance												
580 - Floors, Walls, Ceilings	Not In Compliance												
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.													
Findings: General: Based on observation, brown circular stains were on four (4) ceiling tiles in room 309. Brown circular stains were on four (4) ceiling tiles in room 305. An approximately foot long, brown circular stain was on a ceiling tile in room 301. Brown circular stains were on two (2) ceiling tiles in the boys' restroom on the second floor.													
650 - Toilet	Not In Compliance												
922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements. (4) Each toilet shall: (a) Be kept in clean condition; (b) Be kept in good repair; (c) Be in a lighted room; and (d) Have ventilation to outside air.													
Findings: General: Based on observation, a toilet was not flushed after use and had a reddish brown substance on the toilet seat. A second toilet had a dried yellow substance on the rim of the toilet bowl. Both toilets were in the boys' restroom on the second floor.													
<table> <tr> <td>Hygienic Practices</td><td>In Compliance</td></tr> <tr> <td>First Aid/Medication</td><td>In Compliance</td></tr> <tr> <td>Outdoor Play Area</td><td>In Compliance</td></tr> <tr> <td>Equipment</td><td>In Compliance</td></tr> <tr> <td>Transportation</td><td>Not Applicable</td></tr> <tr> <td>Food Service/Food Program</td><td>In Compliance</td></tr> </table>		Hygienic Practices	In Compliance	First Aid/Medication	In Compliance	Outdoor Play Area	In Compliance	Equipment	In Compliance	Transportation	Not Applicable	Food Service/Food Program	In Compliance
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Food Service/Food Program	In Compliance												

Inspection Report	
Food Service	Not In Compliance
1040 - Kitchen Equipment Clean and Sanitary	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (7) The following shall be clean and sanitary: (a) Eating and drinking utensils; (b) Kitchenware; (c) Food contact surfaces of equipment; (d) Food storage utensils; (e) Food storage containers; (f) Cooking surfaces of equipment; and (g) Nonfood contact surfaces of equipment.	
Findings: General: Based on observation, a dried brown substance was on the bottom shelf of the refrigerator near room 307. Also, a purple dried substance was on the bottom shelf of the freezer compartment in the stand up refrigerator/freezer near room 307.	
Children's Records	In Compliance
Written Documentation	Not In Compliance
1170 - Professional Development	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on review of documentation, two (2) caregivers hired on 10/16/18 and 8/15/05, each had a written professional development plan on file that was dated 8/30/19. A caregiver hired on 4/22/19, had a written professional development plan on file that was dated 9/10/19. A caregiver hired on 10/1/18, had a written professional development plan on file that was dated 9/30/19. A caregiver hired on 10/5/20, did not have a written professional development plan on file.	
Posted Documentation	In Compliance
Animals	Not Applicable
Emergency Regulation	Not In Compliance
1260 - Emergency Regulation	Not In Compliance
922 KAR 2:410E. Emergency Regulation. Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.	
Findings: General: Based on observation and review of documentation, the center failed to assure: 1.) Machine washable toys shall not be used, in accordance with 922 KAR 2:410E Section 6. Two (2) stuffed body baby dolls were in room 207 and four (4) stuffed body baby dolls were in room 203. 2.) All child care staff, directors, owners and operators complete a new, mandatory training on cleaning, sanitizing, health procedures, and mandatory reporting prior to the date of reopening, in accordance with 922 KAR 2:410E Section 9. Two (2) caregivers hired on 10/5/20 and 10/9/20, had not completed the mandatory training. 3.) New staff shall undergo name-based background and shall not be left alone with children until name-based background checks have been approved and returned, in accordance with 922 KAR 2:410E Section 11. Two (2) caregivers each hired on 10/5/20 and 9/28/20, did not have a processed name-based child abuse/neglect check on file. A caregiver hired on 11/2/20, did not have a processed child abuse/neglect check on file and supervised for five (5) preschool children alone in room 302. A caregiver hired on 10/9/20, did not have a processed child abuse/neglect check on file and supervised ten (10) preschool children alone in room 301.	

Signature of Provider/Representative

Title

Date