



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Olivet 4 Kids	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353969
Provider Address: 5186 Hinkleville Road, Highway 60, Paducah, KY, 42001		Capacity: 110
Owner(s): Olivet Baptist Church, Inc.		Director(s): Hodges, Jennifer Marie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246846
Date Initiated: 01/03/2019 9:00 AM	Date Concluded: 01/03/2019 12:45 PM	
	No. of Children Present: 55	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, a staff, hired on 09/19/08, had an annual written performance evaluation on file that was dated 12/2015.

Employee Records **Not In Compliance**

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, a staff hired on 05/26/14, and a staff hired on 05/25/18, each did not have education verification on file.

395 - TB Verification **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(b) Shall provide, prior to employment and every two (2) years thereafter:
1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, a staff hired on 09/19/08, had TB documentation on file that was dated 12/08/16.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a staff hired on 07/01/12, completed six (6) hours of cabinet approved hours training during a subsequent year of employment. A staff hired on 09/19/08, completed seven and a half (7 ½) hours of cabinet approved training hours during a subsequent year of employment. A staff hired on 08/01/96, completed four and a half (4 ½) hours of cabinet approved training hours during a subsequent year of employment. A staff hired on 10/04/16, completed eight and a half (8 ½) hours of cabinet approved training hours during a subsequent year of employment. A staff hired on 08/31/17, completed an hour and a half (1 ½) hours of cabinet approved training hours during the first year of employment. A staff hired on 11/21/17, completed six (6) hours of cabinet approved orientation training on 03/27/18, which was not within the first three (3) months of employment and completed seven and a half (7 ½) hours of cabinet approved training during the first year of employment.

Programming

Not In Compliance

480 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

- (2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.**
- (3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:**
- (a) Space for the toddler is available in the preschool-age group;**
 - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;**
 - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and**
 - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.**

Findings:

General: Based on Observation, a two-year-old toddler was combined with three (3) preschool aged children for approximately three and a half (3 ½) hours. The two-year-old was not in a transition program in the Blossom room. Three (3), two-year-old toddlers were combined with two (2) preschool aged children for approximately three and a half (3 ½) hours. The two-year-olds were not in a transition program in the Sunshine room.

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, a large container of bleach wipes was stored on a shelf in the three-year-olds' preschool room. A large container of bleach wipes was stored in an unlocked cabinet under the sink in the nursery I room. A large container of disinfecting wipes was stored on a desk in the media room. A caregiver's coat hung on a hook on the side of a shelf in the preschool II room. A caregiver's jacket hung on a hook behind the door, and a bottle of sanitizer spray was stored on the bottom of a shelf in the preschool I room. These items were accessible to children.

525 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**
- (a) Knives and sharp objects;**
 - (b) Litter and rubbish;**
 - (c) Bar soap; and**
 - (d) Plastic bags not used for personal belongings.**

Findings:

General: Based on Observation, a small roll of plastic bags and six (6) folded plastic trash bags were stored in an unlocked drawer in the Sunshine room. A small roll of plastic bags and four (4) folded plastic trash bags were stored in an unlocked drawer in the toddlers' room. These items were not a part of the planned program of instruction and were accessible to children.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance

Inspection Report

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 08/02/18, did not have information on file to enable the person in charge to contact the child's preferred hospital.

Written Documentation

Not In Compliance

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, monthly, practiced fire drills were conducted from January through July 2018, but the date, time and names of children participants were not documented. Quarterly, practiced earthquake drills and tornado drills were conducted in the first and second quarters of 2018, but the dates, times and names of children participants were not documented.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on Review of Documentation and interview, a monthly, practiced fire drills were conducted from January through July 2018, but were not documented. Quarterly, practiced earthquake drills and tornado drills were conducted in the first and second quarters of 2018, but were not documented.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date