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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

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INSPECTOR GENERAL

**Inspection Report**

|                                                                                |                                                                      |                                            |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------|
| <b>Provider Name:</b> Olivet 4 Kids                                            | <b>Provider Information</b><br><b>Provider Type:</b> LICENSED TYPE I | <b>License No:</b> L353969                 |
| <b>Provider Address:</b> 5186 Hinkleville Road, Highway 60, Paducah, KY, 42001 |                                                                      | <b>Capacity:</b> 110                       |
| <b>Owner(s):</b> Olivet Baptist Church, Inc.                                   |                                                                      | <b>Director(s):</b> Hodges, Jennifer Marie |

|                                             |                                            |                              |
|---------------------------------------------|--------------------------------------------|------------------------------|
| <b>Inspection Type:</b> Investigation       | <b>Inspection Information</b>              | <b>Inspection No:</b> 213301 |
| <b>Visit Start Date:</b> 11/20/2015 9:05 AM | <b>Visit End Date:</b> 11/20/2015 10:30 AM |                              |
|                                             | <b>No. of Children Present:</b>            |                              |

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |
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| Supervision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |
| <b>5 - Children Supervised</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>In Compliance</b> |
| <p><b>922 KAR 2:120. Section 2. Child Care Services.</b><br/> <b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b><br/> <b>1. Provided with adequate supervision at all times by a qualified staff person who:</b><br/> <b>a. Ensures the child is within scope of vision and range of voice; or</b><br/> <b>b. For a school-age child, within scope of vision or range of voice;</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |
| Staffing Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
| <b>40 - Ratios and Group Size</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>In Compliance</b> |
| <p><b>922 KAR 2:120. Section 2. Child Care Services.</b><br/> <b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b><br/> <b>Age of Children Ratio Maximum Group Size*</b><br/> <b>Infant</b><br/> <b>1 staff for 5 children 10</b><br/> <b>Toddler</b><br/> <b>1 staff for 6 children 12</b><br/> <b>Preschool-age 2 to 3 years</b><br/> <b>1 staff for 10 children 20</b><br/> <b>Preschool-age 3 to 4 years</b><br/> <b>1 staff for 12 children 24</b><br/> <b>Preschool-age 4 to 5 years</b><br/> <b>1 staff for 14 children 28</b><br/> <b>School-age 5 to 7 years</b><br/> <b>1 staff for 15 children 30</b><br/> <b>School-age 7 and older</b><br/> <b>1 staff for 25 children</b><br/> <b>(for before and after school) 30</b><br/> <b>1 staff for 20 children</b><br/> <b>(full day of care) 30</b><br/> <b>*Maximum Group Size shall be applicable only to Type I child-care centers.</b></p> |                      |
| General Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |
| <b>160 - Report to Cabinet</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>In Compliance</b> |

## Inspection Report

### 922 KAR 2:090. Section 11. Basis for Denial, Suspension or Revocation.

(4) Each licensee shall report to the cabinet or its designee if the:

- (a) Licensee or an individual described in Section 6(4) of this administrative regulation meets a criterion of subsection (3) of this section; or
- (b) Licensee meets a criterion of subsection (7)(j) of this section.

## Director Requirements

### 265 - Health, Safety, Comfort

In Compliance

### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

## Employee Records

### 300 - Background checks/left alone

In Compliance

### 922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
  - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  - 2. Criminal records check required by KRS 199.896(19);
  - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
  - 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

### 325 - CPR/First Aid Coverage

In Compliance

### 922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and
- (b) First aid.

## Equipment

### 755 - Toys/Equipment/Furniture

In Compliance

### 922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

## Children's Records

### 1075 - Enrollment Information

In Compliance

### 922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Signature of  
Provider/Representative

Title

Date