



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

|                                                                          |                                       |                                            |
|--------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|
| <b>Provider Name:</b> Southside Christian Child Care #12                 | <b>Provider Information</b>           | <b>License No:</b> L357811                 |
| <b>Provider Address:</b> 6301 Lower Hunters Trace, Louisville, KY, 40258 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 65                        |
| <b>Owner(s):</b> Southside Christian Child Care, LLC                     |                                       | <b>Director(s):</b> Larson, Stephanie Dawn |

|                                              |                                           |                             |
|----------------------------------------------|-------------------------------------------|-----------------------------|
| <b>Inspection Type:</b> Investigation        | <b>Inspection Information</b>             | <b>Inspection No:</b> 53859 |
| <b>Visit Start Date:</b> 01/15/2014 12:12 PM | <b>Visit End Date:</b> 01/15/2014 3:30 PM |                             |
|                                              | <b>No. of Children Present:</b> 28        |                             |

**Inspection Report**

**Supervision**

**5 - Children Supervised**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

(3)(a) Each center shall maintain a child-care program that assures each child will be:

1. Provided with adequate supervision at all times by a qualified staff person who:
  - a. Ensures the child is within scope of vision and range of voice; or
  - b. For a school-age child, within scope of vision or range of voice;

**Staffing Requirements**

**40 - Ratios and Group Size**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

**Age of Children Ratio Maximum Group Size\***

**Infant**

1 staff for 5 children 10

**Toddler**

1 staff for 6 children 12

**Preschool-age 2 to 3 years**

1 staff for 10 children 20

**Preschool-age 3 to 4 years**

1 staff for 12 children 24

**Preschool-age 4 to 5 years**

1 staff for 14 children 28

**School-age 5 to 7 years**

1 staff for 15 children 30

**School-age 7 and older**

1 staff for 25 children

**(for before and after school) 30**

1 staff for 20 children

**(full day of care) 30**

\*Maximum Group Size shall be applicable only to Type I child-care centers.

**45 - Ratio/Group Size**

**In Compliance**

## Inspection Report

### 922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

1. Staff-to-child ratio; and
2. Maximum group size.

## General Administration

### 115 - Reports to Cabinet

Not In Compliance

#### 922 KAR 2:110. Section 6. Reports.

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that:
  1. Affects a child or staff person; or
  2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;
- (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or
- (e) A report of child abuse or neglect that:
  1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
  2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.

#### Findings:

General: Based on interview, it was revealed by the director that she had been notified by a staff member on Friday, January 10, 2014 of an alleged report of abuse inflicted upon enrolled five year old child by the child's teacher. Based on review of records, the alleged abuse was reported to the Cabinet by the director on Tuesday, January 14, 2014. The director failed to report to the Cabinet the alleged abuse within twenty-four hours from the time of discovery. The director reported that she used this time to gather information for additional clarity on the situation.

## Director Requirements

### 250 - Staff Management/Policy Development/Supervision

In Compliance

#### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (e) Manage the staff in their individual job descriptions;
  - (f) Develop child-care center plans, policies, and procedures;
  - (g) Supervise staff conduct to ensure implementation of program policies and procedures;

### 265 - Health, Safety, Comfort

In Compliance

#### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (l) Provide for the health, safety, and comfort of each child;

Signature of  
Provider/Representative

Title

Date