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Inspection Report

Provider Name: Bardstown Child Care Program	Provider Information	License No: L353913
Provider Address: 420 -320 & 510 North Fifth Street, Bardstown, KY, 40004	Provider Type: LICENSED TYPE I	Capacity: 197
Owner(s): Bardstown City Schools		Director(s): Hutchins, Marilyn Louise

Inspection Type: Investigation	Inspection Information	Inspection No: 191307
Visit Start Date: 07/07/2015 9:30 AM	Visit End Date: 07/07/2015 10:42 AM	
	No. of Children Present: 46	

Inspection Report

Supervision

5 - Children Supervised

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (3)(a) Each center shall maintain a child-care program that assures each child will be:
1. Provided with adequate supervision at all times by a qualified staff person who:
 - a. Ensures the child is within scope of vision and range of voice; or
 - b. For a school-age child, within scope of vision or range of voice;

Staffing Requirements

40 - Ratios and Group Size

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

300 - Background checks/left alone**Not In Compliance****922 KAR 2:090. Section 6. License Issuance.****(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on Review of Documentation and Observation, the childcare center failed to maintain all background check requirements. Review of documentation revealed that a staff member with the hire date of 06/18/2015 did not have a current Criminal Record Check (CRC) available for review as the presented CRC was completed on 12/04/2009 and the staff member has since severed employment then rehired. Observation of the childcare center revealed that the staff member with the hire date of 06/18/2015 without the current CRC was not working alone.

Findings:

General: Based on Review of Documentation and Observation, the childcare center failed to maintain all background check requirements. Review of documentation revealed that a staff member with the hire date of 06/18/2015 did not have a current Criminal Record Check (CRC) available for review as the presented CRC was completed on 12/04/2009 and the staff member has since severed employment then rehired. Observation of the childcare center revealed that the staff member with the hire date of 06/18/2015 without the current CRC was not working alone.

315 - Educational Requirements**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma;****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****Findings:**

General: Based on review of documentation, the childcare center failed to assure that staff hired after 01/01/2009 provided proof of a high school diploma, GED or Commonwealth Care Credential. Review of child care staff files revealed that a staff member hired on 06/18/2015 did not have a high school diploma, GED or Commonwealth Care Credential on file.

320 - TB Verification**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:****1. A statement from a health professional that the individual is free of active tuberculosis; or****2. A copy of negative tuberculin results.****Findings:**

General: Based on review of documentation, the child care center failed to ensure that a staff member was free from active Tuberculosis. Record review revealed that a staff member with the hire date of 06/18/2015 did not have documentation from a health professional to verify that the individual was free from active Tuberculosis.

Programming**360 - Electronic Viewing/Listening Devices****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(4) The child-care center shall provide a daily planned program:****(d) That offers a variety of creative activities including the following:****12. Use of electronic viewing and listening devices if the:****a. Material is appropriate to the child using the equipment;****b. Material does not include any violence, adult content viewing, or inappropriate language;****c. Viewing or individual listening is limited to two (2) hours per day;****d. Viewing or listening is discussed with parents prior to viewing or listening; and****e. Viewing or listening is designed as an educational tool.****(5) A child who does not wish to use the electronic devices during the planned program shall be offered other appropriate activities.****Findings:**

General: Based on Observation, the childcare center failed to maintain electronic viewing and listening device requirements. Observation of the Tiger's Den revealed that children were using their personal phones and tablets to watch material that was inappropriate to the children using the equipment such as music videos and Grand Theft Auto. Continued observation of the Tiger's Den revealed the viewing and/or listening was not designed as an educational tool.

Findings:

General: Based on Observation, the childcare center failed to maintain electronic viewing and listening device requirements. Observation of the Tiger's Den revealed that children were using their personal phones and tablets to watch material that was inappropriate to the children using the equipment such as music videos and Grand Theft Auto. Continued observation of the Tiger's Den revealed the viewing and/or listening was not designed as an educational tool.

Inspection Report**395 - Electronic Viewing/Listening Planned Program****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.**

(1) Electronic viewing and listening devices shall only be used in the center as a part of the child's planned program of activity described Section 2(4) of this administrative regulation.

Findings:

General: Based on Observation, and Review of Documentation, the childcare center failed to ensure that electronic viewing devices were used in the center as a part of the child's planned program of activity. Observation of the Tiger's Den revealed several children were on their personal phones and tablets watching/playing different programs. Review of Documentation revealed that there was not a daily schedule or lesson plan that listed electronic viewing as part of the planned programming.

Findings:

General: Based on Observation, and Review of Documentation, the childcare center failed to ensure that electronic viewing devices were used in the center as a part of the child's planned program of activity. Observation of the Tiger's Den revealed several children were on their personal phones and tablets watching/playing different programs. Review of Documentation revealed that there was not a daily schedule or lesson plan that listed electronic viewing as part of the planned programming.

Food Service**1050 - Menu****Not In Compliance****922 KAR 2:120. Section 9. Food and Meal Requirements.**

(16) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on Review of Documentation and Interview, the childcare center failed to maintain a snack menu. Review of documentation revealed there was not a snack menu posted or available for review. Interview with the staff in the Tiger's Den revealed the children would receive goldfish crackers for snack. Interview with the Director revealed that a snack menu was not available for review as the menu is usually completed on Monday, but was not and the children would receive cheese crackers for snack.

1060 - Snack Requirements**In Compliance****922 KAR 2:120. Section 9. Food and Meal Requirements.**

(18) A snack shall include two (2) of the following:

- (a) Milk;**
- (b) Protein;**
- (c) Bread; or**
- (d) 1. Fruit;**
- 2. Vegetable; or**
- 3. 100 percent juice.**

Written Documentation**1100 - Staff Schedule****Not In Compliance****922 KAR 2:110. Section 3. Records.**

(1) A child-care center shall maintain:

- (d) A written schedule of staff working hours;**

Findings:

General: Based on Review of Documentation, the childcare center failed to maintain a staff schedule. Review of documentation revealed there was not a staff schedule available for review. Continued review of documentation revealed the Director completed a staff schedule while the surveyor was present and the staff schedule was presented to the surveyor for review.

Posted Documentation**1165 - Daily Activities****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

(1) Effective with the adoption of this administrative regulation, a director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on Review of Documentation and Interview, the childcare center failed to maintain all daily activities requirements. Review of Documentation in the Tiger's Den revealed there was not a posted schedule of daily activities that included dates and times of activities to be conducted with the children. Interview with the staff member in the Tiger's Den revealed that the staff member was not aware there was anything different other than the daily schedule.

Signature of
Provider/Representative

Title

Date