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**Inspection Report**

<b>Provider Name:</b> Owensboro Family YMCA Afterschool	<b>Provider Information</b>	<b>CLR No:</b> L353890
<b>Provider Address:</b> 900 Kentucky Parkway, Owensboro, KY, 42301	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Family Y of Owensboro-Daviess County, Inc.		<b>Director(s):</b> Hart, Chad Michael

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242808
<b>Date Initiated:</b> 01/11/2018 9:00 AM	<b>Date Concluded:</b> 01/11/2018 1:00 PM	
	<b>No. of Children Present:</b> 12	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>100 - Plan of Correction/10 days</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Statement of Deficiency and Corrective Action Plans.</b>                      (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within ten (10) calendar days of receipt of the statement of deficiency to eliminate or correct the regulatory violation.</p> <p><b>Findings:</b>                      A PLAN OF CORRECTION WAS DUE ON 02/07/2018 AND AS OF 02/09/2018, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.</p>	
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b>                      (1) Effective with the adoption of this administrative regulation, a director shall:                      (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p> <p><b>Findings:</b>                      General: Based on Review of Documentation, two (2) staff hired 5/18/15, five (5) staffs hired 8/15/15, 5/16/16, 10/6/16, 11/23/16 and 11/25/16, did not have a written performance evaluation on file.</p>	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>320 - TB Verification</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 5. Staff Requirements.</b>                      (1) Child-care center staff:                      (b) Shall provide, prior to employment and every two (2) years thereafter:                      1. A statement from a health professional that the individual is free of active tuberculosis; or                      2. A copy of negative tuberculin results.</p> <p><b>Findings:</b>                      General: Based on Review of Documentation, staff hired 9/20/13, had a TB skin test dated 12/8/14.</p>	

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Observation, staff hired 9/20/13 and 5/16/16, had not completed any training. Staff hired 8/15/15, lacked six (6) hours of training and staff hired 11/23/16, lacked two and a half (2 1/2) hours of training. Also, staff hired 8/15/15, did not complete pediatric abusive head trauma (PHAT) within her first year of employment.

**345 - Driver Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

- (18) A driver of a vehicle transporting a child for a center shall:**
- (a) Be at least twenty-one (21) years old;**
  - (b) Complete:**
    - 1. The background checks as described in 922 KAR 2:110; and**
    - 2. An annual check of the:**
      - a. Kentucky driver history records in accordance with KRS 186.018; or**
      - b. Driver history records through the state transportation agency that issued the driver's license;**
  - (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
  - (d) Not caused an accident which resulted in the death of a person.**

**Findings:**

General: Based on Review of Documentation and interview, a van driver hired 5/18/15, had a driver's history on file dated 11/23/16. A second van driver hired 5/18/15, started driving on 1/2/18, and did not have a driver's history through the state transportation agency.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**Not In Compliance**

**655 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
- (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies are current;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on Observation, the first aid supplies did not include a flashlight.

**Outdoor Play Area**

**In Compliance**

**Inspection Report**

**Equipment**

**Not In Compliance**

**760 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on Observation, the vinyl seat pad, on the left side of the yellow school bus, was torn and had exposed foam. There was an excessive amount of paper, debris, food wrappers and trash on the floor of the 1999 and 2008 Chevy van.

**Transportation**

**Not In Compliance**

**820 - Vehicle Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(4) A vehicle used to transport children shall be equipped with:**

- (a) A fire extinguisher;**
- (b) First aid supplies as described in Section 7 of this administrative regulation;**
- (c) Emergency reflective triangles; and**
- (d) A device to cut the restraint system, if necessary.**

**Findings:**

General: Based on Observation and interview, the first aid supplies on the 2008 van did not include a thermometer. The first aid supplies on the white bus did not include a first aid book and a thermometer, and the first aid supplies on the yellow bus did not include a flashlight, CPR mouthpiece and a thermometer.

**830 - Vehicle Inspection Documentation**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(6) A vehicle used to transport children shall meet the following requirements:**

- (a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the designated window.**

**Findings:**

General: Based on Observation and interview, the center used two (2) school buses and two (2) vans to transport children. There was no vehicle inspection, available for review, for the 1999 Chevy van and the 2008 Chevy van.

**835 - Vehicle Requirements/Traffic Stop During Loading/Unloading**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(6) A vehicle used to transport children shall meet the following requirements:**

- (b) A vehicle that requires traffic to stop while loading and unloading a child shall be equipped with a system of:**
  - 1. Signal lamps;**
  - 2. Identifying colors; and**
  - 3. Cautionary words.**

**Findings:**

General: Based on Observation and interview, the front, middle lights on the yellow school bus and white school bus were not operable.

**855 - Pre-trip Inspection**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(8) A daily inspection of the vehicle shall be performed and documented for the following:**

- (a) Tires;**
- (b) Lights, signals, mirrors, gauges, and wiper blades;**
- (c) Safety restraints;**
- (d) Fuel; and**
- (e) Free of debris.**

**Findings:**

General: Based on Interview, there were no pre-trip inspection for the yellow bus, the 1999 van and the 2008 van.

**900 - Children's Transportation Records**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(17) Transportation services provided shall:**

- (a) Be recorded in writing and include:**
  - 1. The first and last name of the child transported; and**
  - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

**Findings:**

General: Based on Observation and interview, twelve (12) children were transported on the van to Deer Park School on 1/11/18. There was no record of the time each child got on the van and the time each child got off the van.

**Inspection Report**

**Food Service  
Children's Records**

**In Compliance  
Not In Compliance**

**1070 - Immunization**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on Review of Documentation, a child enrolled 8/17/17, did not have an immunization certificate on file.

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(b) A written record for each child:**  
**1. Completed and signed by the child's parent;**  
**2. Retained on file on the first day the child attends the child-care center; and**  
**3. To contain:**  
**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**  
**b. Contact information to enable a person in charge to contact the child's:**  
**(i) Parent at the parent's home or place of employment;**  
**(ii) Family physician; and**  
**(iii) Preferred hospital;**  
**c. The name of each person who is designated in writing to pick-up the child;**  
**d. The child's general health status and medical history including, if applicable:**  
**(i) Allergies;**  
**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**  
**(iii) Permission from the parent for third-party professional services in the child-care center;**  
**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**  
**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, eight (8) children enrolled 8/17/17, did not have their preferred hospital information documented on their enrollment information. Four (4) children enrolled 8/17/17, did not have their family physician contact information on file. Three (3) children enrolled 8/17/17, did not have signed emergency authorization on file.

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, two (2) staffs hired 5/18/15, and five (5) staffs hired 8/15/15, 5/16/16, 10/6/16, 11/23/16 and 11/25/16, did not have a written annual plan for staff professional development.

**1115 - Earthquake/Tornado Drills**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Review of Documentation and interview, the 2nd and 3rd quarter tornado and earthquake drills did not include the names of the children who participated and the time the drills were conducted.

**1120 - Fire Drills**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Interview, a fire drill was practiced for school-age children on August 29, 2017; September 11, 2017; October 19, 2017; November 28, 2017 and December 14, 2017, but the names of the children who participated and the times were not documented.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date