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Inspection Report

Provider Name: Somerset School Age Child Care Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353799
Provider Address: 305 College St., Somerset, KY, 42501		Capacity: 98
Owner(s): Somerset Board Of Education		Director(s): Jones, Vicky Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220104
Date Initiated: 06/28/2017 10:30 AM	Date Concluded: 06/28/2017 12:30 PM	
	No. of Children Present: 43	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
75 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings:	
General: Based on review of documentation, the surveyor found that the childcare center's liability insurance coverage was dated 07/01/16; therefore, it was not current. Through interview with the Director, the surveyor learned that the liability insurance was current; however, written verification was not available for review at the time of the renewal survey.	
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.	
Findings:	
General: Based on review of documentation, the surveyor found that a staff's (DOH: 05/01/17) file did not contain a Child Abuse and Neglect (CAN) check. Through interview, the surveyor learned that the CAN check was completed; however, it was not available for review at the time of the renewal survey. The staff person was not left alone with the children.	

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
- 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH: 07/12/1988) file contained a copy of a negative tuberculin result that was no longer current as of 06/10/17.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found that a substitute staff (DOH: 06/13/2006) had completed zero (0) hours of cabinet-approved early care and education training during the review period of 06/13/2016 through 06/12/2017.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

785 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

Findings:

General: Based on review of documentation, the surveyor found that the childcare center did not have a written plan that detailed the transportation routes when the children are taken on field trips.

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation contained in ten (10) children's enrollment files the surveyor found the following:

- 1. Six (6) of the children's files did not contain information to enable a person in charge to contact the preferred hospital.
- 2. Two (2) of the children's files did not contain information to enable a person in charge to identify or contact the preferred hospital.
- 3. Three (3) of the children's files did not contain information to enable a person in charge to contact the family physician.

Written Documentation

Not In Compliance

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the surveyor found no verification that a 2016 third quarter earthquake drill was practiced. Therefore, the child care center failed to have a written record of the practiced earthquake drill.

1145 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:

- (a) At least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, the surveyor found no verification that a 2016 third quarter earthquake drill was conducted.

Posted Documentation

In Compliance

Animals

Not In Compliance

1175 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 13. Animals.

(1) An animal shall not be allowed in the presence of a child in care:

- (a) Unless:
 - 1. The animal is under the supervision and control of an adult;
 - 2. Written parental consent has been obtained; and
 - 3. The animal is certified as vaccinated against rabies; or
- (b) Except in accordance with subsection (3) of this section.

Findings:

General: Based on review of documentation during a tour of the childcare center, the surveyor found that a guinea pig was in a cage located in the classroom. Based on review of documentation, the surveyor found no written parental consents indicating that the children may be in the presence of the animal.

Signature of Provider/Representative

Title

Date