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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: St. Agnes After School Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353768
Provider Address: 1322 Sleepy Hollow Road, Ft. Wright, KY, 41011		Capacity: 55
Owner(s): Children, Inc.		Director(s): Wright, Laura Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290407
Date Initiated: 08/26/2019 2:40 PM	Date Concluded: 08/26/2019 3:40 PM	
	No. of Children Present: 26	

Inspection Report		
Background Checks	In Compliance	
Supervision	In Compliance	

Inspection Report

Staffing Requirements

Not In Compliance

125 - Ratios and Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler 12 to 24 months

1 staff for 6 children 12

Toddler 24 to 36 months

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

***Maximum Group Size shall be applicable only to Type I child-care centers.**

(b) The age of the youngest child in the group shall determine the:

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

Findings:

General: Based on observation, this regulatory requirement was not met. At the time of the survey there were twenty-six (26) children ages five to eleven (5-11) years old. At approximately 3:00 p.m., one (1) of the staff left the cafeteria and went to the school office leaving the other staff person with the twenty-six (26) children. The staff to child ratio with the age of the youngest child being five-years-old is one (1) staff for fifteen (15) children. The date of birth of the youngest child present at that time was 10/23/13. It was undetermined as to how long the staff person who went to the school office was gone.

General Administration

In Compliance

Director Requirements

Not In Compliance

360 - Caregiver Alone

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on observation, this regulatory requirement was not met. At the time of the survey there were two (2) staff present. A review of documents presented for review found there was not a personnel file at the facility for either staff person. A review of KARES found only one (1) of the staff present was listed as eligible for employment in KARES under the current facility's license number. At approximately 3:00 p.m., the staff person present who was listed as eligible for employment left the cafeteria to go to the school office. This means the other staff present was working alone with twenty-six (26) children ages five to eleven (5-11) years old without the results of a background check as described in 922 KAR 2:280.

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on observation and review of documentation this regulatory requirement was not met. A review of documents presented for review at the time of the survey found that the personnel files of the two (2) staff present were not available. Therefore, a date of hire could not be determined nor could other required documentation be verified for either staff person. It was also found through a review of the posted staff schedule that another staff person was also listed as working at the facility. It was determined that a personnel file was not available for that staff person.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**
 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and**
- (e) Include:**
 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, this regulatory requirement was not met. An inspection of first aid supplies presented for review at the time of the survey found that the flashlight was not working properly.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. A review of documentation presented for review found the last documented quarterly practiced earthquake and the last documented quarterly tornado drills was 5/17/18. This was also the date of the last documented practiced fire drill that contained the date, time and names of children who participated.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. A review of documentation found the last practiced monthly fire drill was 5/17/18. There was no documentation to verify a monthly fire drill had been conducted August-December of 2018 and January – May of 2019.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date