



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

**Adam Mather**  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Riddle, Vanessa Kim	<b>Provider Information</b>	<b>CLR No:</b> C3352
<b>Provider Address:</b> 230 Falmouth Street, Williamstown, KY, 41097	<b>Provider Type:</b> CERTIFIED	<b>Capacity:</b> 6

<b>Inspection Type:</b> Annual Inspection	<b>Inspection Information</b>	<b>Inspection No:</b> 241778
<b>Date Initiated:</b> 09/12/2017 9:20 AM	<b>Date Concluded:</b> 09/12/2017 10:20 AM	
<b>No. of Children Enrolled:</b> 8	<b>No. of Children Present:</b> 2	

Inspection Report	
Supervision	In Compliance
General Administration	In Compliance
Provider Requirements	In Compliance
Provider Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	Not In Compliance

**590 - Immunization** **Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**  
(1) A provider shall maintain:  
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

**Findings:**

General: Based on Review of Documentation, it was found that a child with an enrollment date of 07/25/2016 had a file that did not contain an immunization certificate.

**Written Documentation** **Not In Compliance**

**610 - liability insurance** **Not In Compliance**

**922 KAR 2:100 - Section 2. Certification Process.**  
(2) An applicant for certification shall:  
(b) Obtain commercial liability insurance of at least \$50,000 per occurrence; and

**Findings:**

General: Based on Review of Documentation, it was found that the provider did not have documentation of commercial liability insurance.

**Inspection Report**

**625 - Fire Drill Requirements**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

**(19) A fire drill shall be conducted during hours of operation:**

- (a) At least monthly; and**
- (b) Documented.**

**Findings:**

General: Based on Review of Documentation, it was found that the last conducted fire drill was in September of 2016.

**630 - Tornado Drill Requirements**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

**(20) An earthquake drill and a tornado drill shall be conducted during hours of operation:**

- (a) At least quarterly; and**
- (b) Documented.**

**Findings:**

General: Based on Review of Documentation, it was found that the last conducted quarterly tornado/earthquake drill was in September of 2016.

**Posted Documentation**

**Not In Compliance**

**675 - Diapering/Handwashing Procedures**

**Not In Compliance**

**922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.**

**(8) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

**Findings:**

General: Based on Observation, it was found that the provider did not have a diapering/handwashing procedure posted.

**Animals**

**In Compliance**

**Posted Requirements**

**In Compliance**

Signature of Provider/Representative

Title

Date