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Inspection Report

Provider Name: Russell, Frances Marie	Provider Information	CLR No: C3087
Provider Address: 407 Lucky Debonair Drive, Hopkinsville, KY, 42240	Provider Type: CERTIFIED	Capacity: 6

Inspection Type: Annual Inspection	Inspection Information	Inspection No: 293128
Date Initiated: 03/12/2020 11:05 AM	Date Concluded: 03/12/2020 12:45 PM	
No. of Children Enrolled: 8	No. of Children Present: 1	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
General Administration	In Compliance
Provider Requirements	In Compliance
Provider Records	Not In Compliance

260 - Orientation/training plan **Not In Compliance**

922 KAR 2:100 - Section 2. Certification Process.
(9) Within three (3) months of submission to the cabinet of a complete OIG-DRCC-03, an applicant shall:
(a) Demonstrate completion of six (6) hours of cabinet-approved training in accordance with KRS 199.8982(1)(a)6; and
(b) Develop and implement a written plan for obtaining nine (9) hours of annual cabinet-approved training as required in Section 10(1) of this administrative regulation.

Findings:

General: Based on review of documentation, the provider had an annual written training plan on file that was dated 2019.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance

525 - Outdoor Play Area Safe **Not In Compliance**

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.
(13) An outdoor play area shall be free of unavoidable danger or risk.

Findings:

General: Based on observation, black plastic weedblock was loosened and raised above the ground in several places in the outdoor play area. The largest piece measured approximately a foot in length and height and was located under a swing set, near a water table. Two (2) rusty nails protruded two (2) inches from the end of a detached wooden timber, which was a part of several timbers used to outline a section of the outdoor play area.

Inspection Report

Equipment

Not In Compliance

535 - Toys

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(9) Equipment and toys shall be:

- (a) Designated by the manufacturer as developmentally appropriate to the age of children in care;**
- (b) In sufficient quantity for the number of children in care; and**
- (c) Safe, sound, clean, and in good repair.**

Findings:

General: Based on observation, the horn on the provider's personal vehicle did make a sound when the provider pushed it, therefore, was not in good repair.

Transportation

Not In Compliance

630 - Driver Requirements

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(9) A driver of a vehicle transporting a child for a certified provider shall:

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
 - 1. The background checks described in Section 2(2)(c)5 or 2(5) of this administrative regulation; and**
 - 2. An annual check of the:**
 - a. Kentucky driver history records in accordance with KRS 186.018; or**
 - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license that has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

Findings:

General: Based on observation and review of documentation, the provider had a driving history record check on file that was dated 01/25/19.

Food Service/Food Program

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

735 - Children's information

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(1) A provider shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the family child-care home; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable the provider to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the family child-care home;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

Findings:

General: Based on review of documentation, a child, first date of attendance on 03/10/20, did not have information on file to enable the provider to contact the child's preferred hospital.

Written Documentation

Not In Compliance

780 - Documentation of Earthquake Drills and Tornado Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

- (a) Quarterly practiced earthquake drills and tornado drills detailing the date, time, and participants in accordance with Section 11(20) of this administrative regulation;**

Findings:

General: Based on review of documentation, quarterly, practiced earthquake and tornado drills were conducted but the names of children, who participated were not documented.

Inspection Report

785 - Fire Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

(b) Monthly practiced fire drills detailing the date, time, and participants in accordance with Section 11(19) of this administrative regulation; and

Findings:

General: Based on review of documentation, monthly, practiced fire drills were conducted but the names of children who participated were not documented.

Posted/Available Documentation

In Compliance

Animals

Not Applicable

Posted Requirements

In Compliance

Signature of Provider/Representative

Title

Date