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**Inspection Report**

|  |                                 |                      |
|--|---------------------------------|----------------------|
| <b>Provider Name:</b> Brown, Susan Marie                               | <b>Provider Information</b>     | <b>CLR No:</b> C2364 |
| <b>Provider Address:</b> 2019 Rambler Road, Lexington, KY, 40503, 2406 | <b>Provider Type:</b> CERTIFIED | <b>Capacity:</b> 6   |

|   |  |                              |
|---|--|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 217341 |
| <b>Date Initiated:</b> 12/06/2016 8:50 AM   | <b>Date Concluded:</b> 12/06/2016 10:03 AM |                              |
| <b>No. of Children Enrolled:</b> 6          | <b>No. of Children Present:</b> 4          |                              |

| Inspection Report   |                          |
|---|--------------------------|
| <b>Supervision</b>  | <b>In Compliance</b>     |
| <b>General Administration</b>   | <b>In Compliance</b>     |
| <b>Provider Requirements</b>  | <b>Not In Compliance</b> |
| <b>120 - Information to Parents</b>   | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:100 - Section 19. Certified Family Child-Care Home Program.</b><br/>                     The certified family child-care home provider shall: (2) Make available a copy of the certification standards to each parent;<br/>                     (3) Provide each parent with the name, address, and telephone number of the cabinet for the purpose of registering a complaint if the parent believes the family child-care home provider is not meeting the standards;</p> <p><b>Findings:</b><br/>                     General: Based on Review of Documentation, the certified provider did not have a current copy of the regulations on file for the parents to review. The copy of the regulations on site were dated 2/3/10.</p> |                          |
| <b>Provider Records</b>   | <b>Not In Compliance</b> |
| <b>150 - Orientation/training plan</b>  | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:100 - Section 2. Certification Process.</b><br/>                     (9) Within three (3) months of submission to the cabinet of a complete OIG-DRCC-03, an applicant shall:<br/>                     (a) Demonstrate completion of six (6) hours of cabinet-approved training in accordance with KRS 199.8982(1)(a)6; and<br/>                     (b) Develop and implement a written plan for obtaining nine (9) hours of annual cabinet-approved training as required in Section 10(1) of this administrative regulation.</p> <p><b>Findings:</b><br/>                     General: Based on Review of Documentation, the certified provider did not have a written training plan on file.</p>                                      |                          |
| <b>Programming</b>  | <b>In Compliance</b>     |

**Inspection Report**

**Premises**

**Not In Compliance**

**240 - Harmful Items Inaccessible**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

- (4) The areas of the home that are accessible to children in care shall be free from items harmful to children including the following items:**
- (a) Cleaning supplies, poisons, paints, and insecticides;**
  - (b) Knives, scissors, and sharp objects;**
  - (c) Power tools, lawn mowers, hand tools, nails, and other equipment;**
  - (d) Matches, cigarettes, lighters, combustibles, and flammable liquids;**
  - (e) Alcoholic beverages;**
  - (f) Plastic bags; and**
  - (g) Litter and rubbish.**

**Findings:**

General: Based on Observation in the kitchen, next to the refrigerator, were some knives in an unlocked drawer that were accessible to the children.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**595 - Children's information**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the family child-care home; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable the provider to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the family child-care home;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

**Findings:**

General: Based on Review of Documentation, one (1) child's file did not contain a physician's phone number. This area was left blank on the enrollment form.

**Written Documentation**

**Not In Compliance**

**610 - liability insurance**

**Not In Compliance**

**922 KAR 2:100 - Section 2. Certification Process.**

**(2) An applicant for certification shall:**

**(b) Obtain commercial liability insurance of at least \$50,000 per occurrence; and**

**Findings:**

General: Based on Review of Documentation, the general liability insurance on file was no longer current. The insurance was was dated 5/31/15 to 5/31/16.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Posted Requirements**

**In Compliance**

Signature of Provider/Representative

Title

Date