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Inspection Report

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|-----------------------------------------------------------------------|---------------------------------|----------------------|
| Provider Name: Trepanier, Deborah Lynn | Provider Information | CLR No: C2253 |
| Provider Address: 4406 Wendy Hills Drive, Crestwood, KY, 40014 | Provider Type: CERTIFIED | Capacity: 6 |

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|---------------------------------------------|-------------------------------------------|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 243641 |
| Date Initiated: 02/06/2018 1:55 PM | Date Concluded: 02/06/2018 4:05 PM | |
| No. of Children Enrolled: 10 | No. of Children Present: 7 | |

| Inspection Report | |
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| Supervision | In Compliance |
| General Administration | In Compliance |
| Provider Requirements | In Compliance |
| Provider Records | Not In Compliance |
| 150 - Orientation/training plan | Not In Compliance |
| <p>922 KAR 2:100 - Section 2. Certification Process. (9) Within three (3) months of submission to the cabinet of a complete OIG-DRCC-03, an applicant shall: (a) Demonstrate completion of six (6) hours of cabinet-approved training in accordance with KRS 199.8982(1)(a)6; and (b) Develop and implement a written plan for obtaining nine (9) hours of annual cabinet-approved training as required in Section 10(1) of this administrative regulation.</p> | |
| Findings: | |
| <p>General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request the provider did not provide proof of a plan to develop and implement a written plan for obtaining nine (9) hours of annual cabinet-approved training as required in 922 KAR 2:100 Section 10 (1).</p> | |
| 155 - Provider Training Requirements | Not In Compliance |
| <p>922 KAR 2:100 - Section 10. Standards for the Provider. (1)(a) A provider shall complete annually at least nine (9) hours of cabinet-approved early care and education training beginning with the second year of operation, including one and one-half (1½) hours of cabinet-approved pediatric abusive head trauma training in accordance with KRS 199.8982(2): a. Within the second year of employment or operation in child care; and b. Every subsequent five (5) years of employment or operation in child care.</p> | |
| Findings: | |
| <p>General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, proof of pediatric abusive head trauma training taken in the last five (5) years was not presented for review.</p> | |
| Programming | In Compliance |

Inspection Report

Premises

Not In Compliance

250 - Covered Outlets

Not In Compliance

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.
(6) Electrical outlets not in use shall be covered.**

Findings:

General: Based on observation, the family child care home failed to maintain the premises in accordance with regulatory requirements. Observation of the room where two (2) cribs were located with sleeping children in them revealed an electrical outlet not covered.

305 - Garbage Stored Appropriately

Not In Compliance

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.
(23) Indoor and outdoor garbage shall be stored in a waterproof container with a tight-fitting cover.**

Findings:

General: Based on observation and interview, the family child care home failed to maintain the premises in accordance with regulatory requirements. In the laundry room which adjoins the kitchen, the garbage can did not have a lid on it to cover it. Interview with the provider revealed she was aware the garbage can in the laundry room was not covered.

Hygienic Practices

Not In Compliance

330 - Child Handwashing

Not In Compliance

**922 KAR 2:100 - Section 12. Care Requirements for a Provider.
(4) A child shall wash hands with liquid soap and warm running water:
(a) Before and after eating or handling food;
(b) After toileting or diaper change;
(c) After handling animals;
(d) After wiping or blowing nose;
(e) After touching items soiled with body fluids or waste; and
(f) After outdoor and indoor play time.**

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of the bathroom revealed a child did not wash his hands after a diaper change.

335 - Adult hand washing

Not In Compliance

**922 KAR 2:100 - Section 12. Care Requirements for a Provider.
(5) A provider and an assistant shall:
(a) Wash hands with liquid soap and warm running water:
1. Before and after diapering a child;
2. Before and after feeding a child;
3. After toileting or assisting a child with toileting;
4. After handling animals;
5. Before dispensing medication;
6. After caring for a sick child; and
7. After wiping or blowing a child's or own nose; and**

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of snack time revealed the provider did not wash hands before inserting hand into the goldfish bag, taking out goldfish and placing them on the highchair tray for a child.

First Aid/Medication

Not In Compliance

380 - Medication Locked

Not In Compliance

**922 KAR 2:100 - Section 15. Medication and First Aid.
(1) Medication, including medicine that requires refrigeration, shall be stored in a locked container or area with a lock.**

Findings:

General: Based on observation, the family child care home failed to comply with the regulatory requirements regarding medication. Observation of a rubber maid container revealed bacitracin zinc ointment, two (2) tubes of triple antibiotic ointment and anti-itch medicated cream mixed in with first aid supplies, not in a locked container.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

595 - Children's information

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(1) A provider shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the family child-care home; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable the provider to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the family child-care home;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain children's records in accordance with regulatory requirements. Review of a child's file revealed the parent's preferred hospital information was not listed. Interview with the provider revealed the information was not in the child's file.

Written Documentation

Not In Compliance

635 - Attendance Records

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(1) A provider shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program;

Findings:

General: Based on observation, review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Observation of the family child care home revealed seven (7) children in care. Review of attendance records revealed there were ten (10) children signed into care and no children signed out of care. Interview with the provider revealed there were children whom had left the child care home to go to school; however, she did not sign them out of care.

640 - Earthquake Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

- (a) Quarterly practiced earthquake drills and tornado drills detailing the date, time, and participants in accordance with Section 11(20) of this administrative regulation;

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Upon request, the provider did not present earthquake drills detailing the participants for the year 2017.

645 - Fire Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

- (b) Monthly practiced fire drills detailing the date, time, and participants in accordance with Section 11(19) of this administrative regulation; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Upon request, the provider did not present verification of fire drills conducted detailing the times from April 2017 to December 2017.

Posted Documentation

In Compliance

Animals

In Compliance

Posted Requirements

In Compliance

Signature of Provider/Representative

Title

Date