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**Inspection Report**

<b>Provider Name:</b> YMCA Crayon Club	<b>Provider Information</b>	<b>CLR No:</b> L353613
<b>Provider Address:</b> 1080 U.S. Highway 68, Maysville, KY, 41056	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 128
<b>Owner(s):</b> YMCA Crayon Club		<b>Director(s):</b> Clark, Patti Dawn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305425
<b>Date Initiated:</b> 11/16/2020 10:34 AM	<b>Date Concluded:</b> 11/16/2020 1:45 PM	
	<b>No. of Children Present:</b> 66	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**340 - Staff Meeting** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(i) Conduct, manage, and document in writing recurring staff meetings;**

**Findings:**

General: Based on review of documentation, the surveyor found no evidence of staff meetings being held.

**360 - Caregiver Alone** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation, the surveyor found new staff who did not have name-based background checks (criminal records check and central registry check) completed upon hire.

File review found two staff were hired on 10/13/2020, and did not have an employee file available for review. Furthermore, a staff person hired on 8/25/2020, had evidence of a central registry check, but did not have a criminal records check.

It is important to note, the staff hired on 8/25/2020 and 10/13/2020, were paired together and working in the infant classroom while the lead staff person was on a 15-minute break.

The two staff who did not have an employee file available for review, were both working alone in classrooms. One staff was observed working alone in the younger 2's classroom, and the other staff was working alone in the school-age classroom.

**385 - Personnel File**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on interview, two staff did not have a personnel file available for review.

**390 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation, eight staff did not have proof of education on file. The hire dates are as follows: 1/15/2020, 2/5/2020, 2/20/2020, 8/25/2020, 10/13/2020, 11/23/2019 and two other staff members with an unknown hire date.

**420 - Program of Activities Followed**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(4) The child-care center shall provide a daily planned program:**

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**

- 1. Art or music;**
- 2. Math or numbers;**
- 3. Dramatic play;**
- 4. Stories and books;**
- 5. Science or nature;**
- 6. Block building or stacking;**
- 7. Tactile or sensory activity;**
- 8. Multi-cultural exposure;**
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
- 10. A balance of active and quiet play, including group and individual activity;**
- 11. An opportunity for a child to:**
  - a. Have some free choice of activities;**
  - b. If desired, play apart from the group at times;**

**Findings:**

General: Based on observation, the surveyor found an insufficient amount of equipment and developmentally appropriate materials in the following classrooms: Toddler B, Younger 2's, and Older 2's.

For instance, in the Toddler B classroom, the surveyor found only two dolls, two puzzles, one dump truck, one cause and effect toy, and one dollhouse. There were no blocks, books, multi-cultural materials, or music materials available to the five toddlers in care.

Additionally, the Younger 2's and Older 2's classrooms were wide-open spaces with no clearly defined interest areas. The surveyor found minimal shelving units and child-sized furniture to define the space. At approximately 10:52 a.m., the surveyor observed several children in the Younger 2's classroom running back and forth across the room. During interviews with staff, it was found that most of the children's toys and shelving units had been moved to a new location.

In addition, the daily planned program (lesson plan) posted in Toddler B and Preschool B was not current.

**465 - Electronic Viewing/Listening Planned Program**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(1) Electronic viewing and listening devices shall only be used in the center as a part of the child's planned program of activity as established in Section 2(4) of this administrative regulation.**

**Findings:**

General: Based on observation, the surveyor entered the Toddler A classroom at approximately 10:42 a.m., and found six toddlers watching Mickey Mouse Clubhouse. The children, ages one- to two-years-old, were standing and looking up at the wall-mounted television. The surveyor reviewed the daily schedule and lesson plan, but did not find the cartoon incorporated as part of the children's programming.

**Inspection Report**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:**
  - (a) Toxic cleaning supplies, poisons, and insecticides;**
  - (b) Matches, cigarettes, lighters, and flammable liquids; and**
  - (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation in the Preschool A classroom, the surveyor found a container of Clorox wipes, a box of baking soda, a can of Steriphene disinfectant spray, and a grocery bag that contained two Glade air fresheners accessible to the children in care.

**540 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**
  - (a) Suitable for the purpose intended;**
  - (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the surveyor found the following:

1. A cracked outlet plate in the Toddler B classroom;
2. A section of baseboard missing in the Younger 2's classroom; and
3. Excessive tape residue on doors in the Older 2's classroom.

**580 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, the surveyor found an excessive amount of chipped paint on the walls in the following classrooms: Toddler B, Older 2's, and Preschool A.

Additionally, the surveyor found water-stained ceiling tiles in the following classrooms: Infant room, Toddler B, and Preschool A.

**640 - Toilet Room**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (2) A toilet room shall:**
  - (a) 1. Be provided for each gender; or**
  - 2. A plan shall be implemented to use the same toilet room at separate times;**
  - (b) Have a supply of toilet paper; and**
  - (c) Be cleaned and disinfected daily.**

**Findings:**

General: Based on observation, the surveyor found no toilet paper in the dispenser in the Older 2's restroom.

**650 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (4) Each toilet shall:**
  - (a) Be kept in clean condition;**
  - (b) Be kept in good repair;**
  - (c) Be in a lighted room; and**
  - (d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, the surveyor found feces and toilet paper that had not been flushed located in the Older 2's restroom.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Inspection Report**

**Equipment**

**Not In Compliance**

**775 - Sufficient Appropriate Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.**

**Findings:**

General: Based on observation, the surveyor found an insufficient amount of equipment and developmentally appropriate materials in the following classrooms: Toddler B, Younger 2's, and Older 2's.

For instance, in the Toddler B classroom, the surveyor found only two dolls, two puzzles, one dump truck, one cause and effect toy, and one dollhouse available to the five toddlers in care.

Additionally, the Younger 2's and Older 2's classrooms were wide-open spaces with no clearly defined interest areas. The surveyor found minimal shelving units and child-sized furniture to define both spaces. The surveyor entered the Younger 2's classroom at approximately 10:52 a.m., and observed several children running back and forth across the classroom.

During interviews with staff, it was found that most of the children's toys and shelving units had been moved to a new location.

**815 - Toys/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(1) All toys and furniture contacted by a child shall be:**

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation, the surveyor found an excessive amount of chipped paint on an orange-colored shelving unit located in the Older 2's classroom.

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, three children's files did not contain immunization documentation. It should be noted that the children have been enrolled for more than 30 days.

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on interview, the staff person in charge could not locate the emergency preparedness plan.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on interview, the staff person in charge could not locate documentation of practiced fire, tornado, and earthquake drills. The staff person in charge explained that she was new to the position and had been trying to locate and organize all licensing documents.

Inspection Report

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
  - 1. Current rates for child care; and
  - 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on review of documentation, information about the Kentucky Consumer Product Safety Program, and the program's website as specified in KRS 199.897 was not posted or made available for public inspection.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation, daily schedules were not posted in the following classrooms: Toddler B, Younger 2's, and Older 2's.

Animals

Not Applicable

Emergency Regulation

Not In Compliance

1255 - Emergency Regulation

Not In Compliance

922 KAR 2:405E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.

Findings:

General: Based on review of documentation, the surveyor found new staff who did not have name-based background checks (criminal records check and central registry check) completed upon hire.

File review found, two staff were hired on 10/13/2020, and two staff did not have an employee file available for review. Furthermore, a staff person hired on 8/25/2020, had evidence of a central registry check, but did not have a criminal records check.

It is important to note, the staff hired on 8/25/2020 and 10/13/2020, were paired together and working in the infant classroom while the lead staff person was on a 15-minute break.

The two staff who did not have an employee file available for review, were both working alone in classrooms. One staff was observed working alone in the Younger 2's classroom, and the other staff was working alone in the school-age classroom.

Signature of Provider/Representative

Title

Date