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**Inspection Report**

<b>Provider Name:</b> Hatfield, Donna Gaye	<b>Provider Information</b>	<b>CLR No:</b> C0846
<b>Provider Address:</b> 106 Old Ridge Road, Middlesboro, KY, 40965	<b>Provider Type:</b> CERTIFIED	<b>Capacity:</b> 6

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220422
<b>Date Initiated:</b> 06/22/2017 1:38 PM	<b>Date Concluded:</b> 06/22/2017 3:07 PM	
<b>No. of Children Enrolled:</b> 11	<b>No. of Children Present:</b> 7	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>65 - Health, safety and comfort</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:100 - Section 12. Care Requirements for a Provider.</b> <b>(1) A provider shall ensure the health, safety, and comfort of each child.</b></p> <p><b>Findings:</b> General: Based on observation, the following things were found:</p> <ol style="list-style-type: none"> <li>1) There was one (1) tube of toothpaste located in an unlocked white cabinet above the toilet. The toothpaste was accessible and within reach of the children.</li> <li>2) There was one (1) plunger located next to the toilet. The plunger was accessible and within reach of the children.</li> <li>3) The children's individual blankets were folded and stacked on top of each other with nothing to separate them.</li> </ol>	
<b>Provider Requirements</b>	<b>In Compliance</b>
<b>Provider Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>Not In Compliance</b>
<b>195 - Curriculum Areas</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:100 - Section 12. Care Requirements for a Provider.</b> <b>(12) A certified family child care home shall provide a daily planned program:</b> <b>(d) That offers a variety of creative activities including:</b></p> <ol style="list-style-type: none"> <li>1. Art;</li> <li>2. Music;</li> <li>3. Dramatic play;</li> <li>4. Stories and books;</li> <li>5. Science;</li> <li>6. Block building;</li> <li>7. Tactile activity;</li> <li>8. Culture;</li> </ol> <p><b>Findings:</b> General: Based on review of documentation, the provider did not have an updated lesson plan for the children, i.e., the last lesson plan available for review was from 2015. Based on interview, the provider confirmed that she did not have an updated plan.</p>	

**Inspection Report**

**Premises**

**Not In Compliance**

**240 - Harmful Items Inaccessible**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

**(4) The areas of the home that are accessible to children in care shall be free from items harmful to children including the following items:**

- (a) Cleaning supplies, poisons, paints, and insecticides;**
- (b) Knives, scissors, and sharp objects;**
- (c) Power tools, lawn mowers, hand tools, nails, and other equipment;**
- (d) Matches, cigarettes, lighters, combustibles, and flammable liquids;**
- (e) Alcoholic beverages;**
- (f) Plastic bags; and**
- (g) Litter and rubbish.**

**Findings:**

General: Based on observation, the following things were found:

- 1) One (1) spray bottle of Clorox foam cleaner was located inside of the shower in the bathroom. The Clorox was accessible and within reach of the children.
- 2) One (1) roll of plastic trash bags were located inside of an open metal container that was sitting on top of the bathroom counter. The plastic bags were accessible and within reach of the children.
- 3) One (1) roll of plastic trash bags were located inside of a white cabinet above the toilet. The cabinet was unlocked and the trash bags were accessible and within reach of the children.

**315 - Sink**

**Not In Compliance**

**922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.**

**(2) A sink shall be;**

- (a) Located in or immediately adjacent to toilets;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap and single use, disposable hand drying material;**
- (e) Equipped with an easily cleanable, covered waste receptacle; and**
- (f) Immediately adjacent to a changing area used for infants and toddlers.**

**Findings:**

General: Based on observation, the water temperature of the bathroom sink had a reading of seventy-two (72) degrees Fahrenheit which was not between the required ninety (90) degrees and one hundred twenty (120) degrees Fahrenheit.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**Not In Compliance**

**380 - Medication Locked**

**Not In Compliance**

**922 KAR 2:100 - Section 15. Medication and First Aid.**

**(1) Medication, including medicine that requires refrigeration, shall be stored in a locked container or area with a lock.**

**Findings:**

General: Based on observation, the following six (6) prescription medications were found in a Ziploc bag located in the freezer: one (1) bottle of Levothyroxine 137mg, three (3) bottles of Levothyroxine Sodium 175mg, one (1) bottle of Levothyroxine 150mg, and one (1) bottle of Levothyroxine 25mg. All six (6) bottles of medication were accessible and within reach of the children.

**Outdoor Play Area**

**Not In Compliance**

**410 - Outdoor Play Area Safe**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

**(13) An outdoor play area shall be free of unavoidable danger or risk.**

**Findings:**

General: Based on observation, the following things were found on the playground:

- 1) One (1) extension cord was located on the porch next to the playground.
- 2) One (1) roof shingle was located in the area where the children play.
- 3) Two (2) small pieces of wood lattice were located in the area where the children play.

Based on interview, the children also play on the porch area next to the playground.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Inspection Report**

**Food Service**

**Not In Compliance**

**555 - Weekly Menu**

**Not In Compliance**

**922 KAR 2:100 - Section 14. Food Requirements.**

**(10) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in a conspicuous place; and**
- (d) Kept on file for thirty (30) calendar days.**

**Findings:**

General: Based on observation, the provider did not have an updated menu posted. Based on interview, the provider confirmed that she did not have a current menu for review.

**580 - Freezer At Zero Degrees Fahrenheit**

**Not In Compliance**

**922 KAR 2:100 - Section 14. Food Requirements.**

**(15) Except if thawed for preparation or use, frozen food shall be kept at a temperature of zero degrees Fahrenheit as verified by a thermometer in the freezer.**

**Findings:**

General: Based on observation, the freezer temperature read four (4) degrees Fahrenheit; therefore, it was not kept at the required zero (0) degrees Fahrenheit or below.

**Children's Records**

**Not In Compliance**

**595 - Children's information**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the family child-care home; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable the provider to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the family child-care home;**
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
  - f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

**Findings:**

General: Based on review of documentation of children's files, the following things were found:

- 1) A child's (DOE: 5/6/16) enrollment form did not have the preferred hospital phone number listed.
- 2) A child's (DOE: 5/6/16) enrollment form did not have authorization by the parent for the provider to seek emergency medical care in their absence.

**Written Documentation**

**Not In Compliance**

**620 - Attendance Records Standards**

**Not In Compliance**

**922 KAR 2:100 - Section 10. Standards for the Provider.**

**(13) A provider shall:**

**(b) Maintain daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program.**

**Findings:**

General: Based on observation, there were a total of seven (7) children present during the surveyor's visit; however, the provider could not locate the attendance sheet for this date. Therefore, the surveyor was unable to review documentation to confirm that the children were signed in.

**655 - Evacuation plan Records**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(7)(a) A certified family child-care home provider shall have a written evacuation plan in the event of fire, natural disaster, or other threatening situation that may pose a health or safety hazard to a child in care in accordance with KRS 199.895.**

**Findings:**

General: Based on review of documentation, the provider did not have an updated emergency preparedness plan that included the following: a designated relocation site and evacuation route, procedures for notifying parents of the relocation and ensuring family reunification, procedures to address the needs of individual children including children with special needs, instructions relating to the training of staff or the reassignment of staff duties, coordination with local emergency management officials, or a program to ensure that appropriate staff are familiar with the plan's components, i.e., the provider's emergency preparedness plan was last updated on 6/11/15.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

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Signature of Provider/Representative

Title

Date