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Inspection Report

Provider Name: Weekday Ministries Program	Provider Information	CLR No: L353532
Provider Address: 1400 South Main Street, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 138
Owner(s): Board Of Trustees Of The First Baptist Church Of Hopkinsville, Kentucky		Director(s): Oliver, Martha Gail

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218243
Date Initiated: 02/02/2017 8:45 AM	Date Concluded: 02/02/2017 2:45 PM	
	No. of Children Present: 59	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
325 - CPR/First Aid Coverage	Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
- (a) Infant and child cardiopulmonary resuscitation; and
 - (b) Infant and child first aid.
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
- (a) Adult cardiopulmonary resuscitation; and
 - (b) First aid.

Findings:

General: Based on Review of Documentation and interview, no one was present with the children was currently certified in infant and child first aid, from 10:30 a.m. to 1:00 p.m., Monday through Friday. Also, a director/driver hired on 2/12/15, was not certified in infant and child first aid and was the only caregiver/driver on the van during the field trip taken on 1/27/17. The director/driver's infant and child first aid expired on 1/31/17.

Programming	Not In Compliance
435 - Bedding/Toys in Crib	Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:
- (a) For an infant:
 - 3. No loose bedding; and
 - 4. No toys or other items except the infant's pacifier;

Findings:

General: Based on Observation, an infant was asleep with a bib around the neck and a pink stuffed animal was in the crib in room 101. Also, an infant slept with a light, loose blanket in the crib in room 101.

Inspection Report		
	Premises	Not In Compliance
460 - Inaccessible Items		Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides; (b) Knives and sharp objects; (c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags; (e) Litter and rubbish; (f) Bar soap; and (g) Personal belongings and medications of staff.		
Findings: General: Based on Observation, a brown purse hung on a chair, behind a desk in Room 203. The purse was accessible to a child in care.		
520 - Floors, Walls, Ceilings		Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.		
Findings: General: Based on Observation, there was a six (6) inch area of flaking paint on the wall in the toilet stall of the boys' restroom located across from Room 204. There were several soiled areas throughout the carpet upstairs.		
Hygienic Practices		Not In Compliance
625 - Diaper Changing Area/Surface		Not In Compliance
922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements. (10) When a child is diapered, the child shall: (b) Be placed on a surface that is: 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing.		
Findings: General: Based on Observation, there was an inch long tear in the diaper changing pad in Room 101.		
First Aid/Medication		Not In Compliance
655 - First Aid Supplies		Not In Compliance
922 KAR 2:120. Section 7. First Aid and Medicine. (1) First aid supplies shall: (a) Be available to provide prompt and proper first aid treatment; (b) Be stored out of reach of a child; (c) Be periodically inventoried to ensure the supplies are current; (d) If reusable, be: 1. Sanitized; and 2. Maintained in a sanitary manner; and (e) Include: 1. Liquid soap; 2. Adhesive bandages; 3. Sterile gauze; 4. Medical tape; 5. Scissors; 6. A thermometer; 7. Flashlight; 8. Cold pack; 9. First aid book; 10. Disposable gloves; and 11. A cardiopulmonary resuscitation mouthpiece protector.		
Findings: General: Based on Observation, there was no flashlight in the first aid supplies on the Ford E250 van. Also, there was no thermometer in the first aid supplies on the Ford E350 van.		

Inspection Report**Outdoor Play Area****Not In Compliance****690 - Playground Conditions****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on Observation, weed block was raised above the mulch in several areas of the outdoor play area.

Equipment**Not In Compliance****730 - Crib/Mattress/Sheet****Not In Compliance****922 KAR 2:120. Section 6. Sleeping and Napping Requirements.****(3) Rest time shall include adequate space specified by the child's age as follows:****(a) For an infant:**

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on Observation, five (5) cribs had loose fitted sheets on each mattress in Room 101 and six (6) cribs had loose fitted sheets on each mattress in Room 105.

760 - Indoor/Outdoor Equipment**Not In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.****(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation, a purple Bumbo Chair had no safety straps in Room 105. Brown stains were around each faucet in Room 102 and Room 104. Also, a Little Tikes slide had no protective surface in the indoor gross motor room. Also, a second Little Tikes slide had padding, but the padding did not extend out to equal the height of the slide and the fall zone. This rendered the equipment not safe for indoor play.

Transportation**Not In Compliance****785 - Requirements for Transportation Services****Not In Compliance****922 KAR 2:120. Section 12. Transportation.****(2) A center providing or arranging transportation service shall:**

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on Review of Documentation, there was no written route for a trip taken to Chick-fil-a on 5/20/16 and 8/4/16, a trip taken to a water fountain on 6/8/16, a trip taken to the local library on 6/7/16, and a trip taken to Project Playground on 5/26/16. Also, there was no written return route from Zaxby's to the center on 1/27/17, from El Bracero to the center on 5/20/16, and from Subway to the center 2/19/16.

830 - Vehicle Inspection Documentation**Not In Compliance****922 KAR 2:120. Section 12. Transportation.****(6) A vehicle used to transport children shall meet the following requirements:**

- (a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the designated window.**

Findings:

General: Based on Review of Documentation, a Ford E250 van and a Ford E350 van each had an vehicle inspection report dated 3/19/15. The vans were in used for transportation.

Inspection Report

900 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

(a) Be recorded in writing and include:

1. The first and last name of the child transported; and
2. The time each child gets on and the time each child gets off;

(b) Be completed by a staff member other than the driver; and

(c) Be kept for five (5) years.

Findings:

General: Based on Review of Documentation, there was no documented time on and off of the vans for eight (8) children who went to Chick-fil-a on 5/20/16; for eleven (11) children who went to Project Playground on 5/26/16, and eight (8) children who went to the local library on 6/7/16.

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, a child enrolled on 1/5/16, had no one listed on the pick up list.

1080 - Documentation for Off Premise Trip

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

3. To contain:

g. A permission form for each trip off the premises signed by the child's parent in accordance with 922 KAR 2:120, Section 12;

Findings:

General: Based on Review of Documentation, seven (7) children were transported to Chick-fil-a on 8/4/16 but only six (6) children had permission forms. Eleven (11) children were transported to a local park and a Mexican restaurant on 5/20/16 but only ten (10) children had a permission form.

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, seven (7) parents' signatures were missing from each daily attendance records dated 10/3/16 - 10/7/16, and 10/10/16 - 10/14/16.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date