



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240

Adam Mather  
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Simpson County Head Start	<b>Provider Information</b>	<b>CLR No:</b> L353506
<b>Provider Address:</b> 211 South Main Street, Franklin, KY, 42134	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Community Action Of Southern Kentucky, Incorporated		<b>Director(s):</b> Brown, Carla Y

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242382
<b>Date Initiated:</b> 11/13/2017 8:50 AM	<b>Date Concluded:</b> 11/13/2017 11:30 AM	
	<b>No. of Children Present:</b> 30	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**300 - Background checks/left alone** **Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**  
**(5) An individual described in subsection (4) of this section shall:**  
**(a) Submit to background checks described in paragraph (b) of this subsection;**  
**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**  
**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**  
**2. Criminal records check required by KRS 199.896(19);**  
**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**  
**4. An address check of the Sex Offender Registry; and**  
**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation, a staff, hired on 03/06/17, did not have a processed child abuse/neglect check on file and surpassed the ninety (90) day probationary period.

**320 - TB Verification** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
**1. A statement from a health professional that the individual is free of active tuberculosis; or**  
**2. A copy of negative tuberculin results.**

**Findings:**

General: Based on Observation, a staff, hired on 09/11/17, did not have TB documentation on file.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff, hired on 03/07/16, completed one and a half (1 ½) hours of cabinet approved training during the first year of employment.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
  - (a) Toxic cleaning supplies, poisons, and insecticides;
  - (b) Knives and sharp objects;
  - (c) Matches, cigarettes, lighters, and flammable liquids;
  - (d) Plastic bags;
  - (e) Litter and rubbish;
  - (f) Bar soap; and
  - (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, an adult pair of scissors was stored inside an unlocked drawer in room 123. A volunteer's purse was stored on the lower shelf and a caregiver's coat hung in an unlocked cabinet in room 123. A caregiver's purse was stored on the lower shelf and a caregiver's coat hung in an unlocked cabinet in room 124. A plastic bag full of wadded up plastic bags hung on a hanger in an unlocked cabinet in room 123 and room 124. All of these items were accessible to children.

500 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
  - (a) Building is:
    - 1. Dry;
    - 2. Adequately heated;
    - 3. Ventilated; and
    - 4. Well lit, including clean light fixtures that are:
      - a. In good repair in all areas; and
      - b. Shielded or have shattered proof bulbs installed; and
  - (b) Following are protected:
    - 1. Windows;
    - 2. Doors;
    - 3. Stoves;
    - 4. Heaters;
    - 5. Furnaces;
    - 6. Pipes; and
    - 7. Stairs.

Findings:

General: Based on Observation, dead bugs were in a light shield in room 124.

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (3) A sink shall be:
  - (a) Located in or immediately adjacent to toilet rooms;
  - (b) Equipped with hot and cold running water that allows for hand washing;
  - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
  - (d) Equipped with liquid soap;
  - (e) Equipped with hand-drying blower or single use disposable hand drying material;
  - (f) Equipped with an easily cleanable waste receptacle; and
  - (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on Observation, the hot water temperature registered eight-four (84) degrees Fahrenheit at two (2) automatic sinks in the boys' restroom.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

**Inspection Report**

**Equipment**

**Not In Compliance**

**760 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on Observation, a hole was in a small sand bucket on the outside playground.

**Transportation**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, a staff, hired on 11/14/14, had an annual professional development plan on file that was dated 08/22/16. A staff, hired on 08/13/12, had an annual professional development plan on file that was dated 08/23/16.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date