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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Potter Gray After-School Program	Provider Information	CLR No: L353446
Provider Address: 610 Wakefield Drive, Bowling Green, KY, 42101	Provider Type: LICENSED TYPE I	Capacity: 177
Owner(s): Bowling Green - Warren County Community Education		Director(s): Lightfoot, Erin Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290656
Date Initiated: 09/09/2019 2:05 PM	Date Concluded: 09/09/2019 3:15 PM	
	No. of Children Present: 56	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance
645 - Sink	Not In Compliance
<p>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</p> <p>(3) A sink shall be:</p> <ul style="list-style-type: none"> (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit; (d) Equipped with liquid soap; (e) Equipped with hand-drying blower or single use disposable hand drying material; (f) Equipped with an easily cleanable waste receptacle; and (g) Immediately adjacent to a changing area used for infants and toddlers. <p>Findings:</p> <p>General: Based on observation, the hot water registered at seventy-five (75) degrees Fahrenheit at the large sink located between the boys and girls' restroom.</p>	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

Inspection Report

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on observation on the outdoor playground, a spider pyramid climbing net was held in place by two (2) anchors. The anchors were above the mulch and were a tripping hazard.

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
- (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation, a thin layer of mulch was below twelve (12) swings and a yellow slide, on the outdoor play area.

Equipment

Not In Compliance

780 - Storage Space/Storage Device

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(29) Storage space shall be provided:

- (a) In the form of:**
 - 1. Shelves; or**
 - 2. Other storage device accessible to the children; and**
- (b) In sufficient quantity for each child's personal belongings.**

Findings:

General: Based on observation, twenty-seven (27) backpacks were stored on the cafeteria floor, touching each other.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on observation, the posted menu was dated August 2019.

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

- 1. Staff policies;**
- 2. Job descriptions;**
- 3. An organization chart;**
- 4. Chain of command; and**
- 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Based on observation, staff policies were not available for review.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date