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Inspection Report

| | | |
|--|---------------------------------------|---|
| Provider Name: Potter Gray After School Program | Provider Information | CLR No: L353446 |
| Provider Address: 610 Wakefield Drive, Bowling Green, KY, 42101 | Provider Type: LICENSED TYPE I | Capacity: 177 |
| Owner(s): Bowling Green - Warren County Community Education | | Director(s): Lightfoot, Erin Elizabeth |

| | | |
|---|---|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 221019 |
| Date Initiated: 09/26/2017 2:20 PM | Date Concluded: 09/26/2017 3:45 PM | |
| | No. of Children Present: 46 | |

| Inspection Report | |
|--|--------------------------|
| Supervision | In Compliance |
| Staffing Requirements | In Compliance |
| General Administration | In Compliance |
| Director Requirements | Not In Compliance |
| 255 - Staff Meeting | Not In Compliance |
| 922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (i) Conduct, manage, and document in writing staff meetings; | |
| Findings: | |
| General: Based on Review of Documentation, staff meetings were conducted and documented, but documentation for only one (1) staff meeting was available for review. | |
| Employee Records | Not In Compliance |
| 300 - Background checks/left alone | Not In Compliance |
| 922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee. | |
| Findings: | |
| General: Based on Review of Documentation, a staff hired on 09/05/17, and a staff hired on 09/15/17, did not have proof a child abuse/neglect check was submitted timely. A staff, hired on 09/18/17, did not have proof a criminal records check was submitted timely. | |

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, a staff hired on 09/05/17, and a staff hired on 09/15/17, each did not have TB documentation on file.

Programming

In Compliance

Premises

Not In Compliance

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (3) A sink shall be:**
 - (a) Located in or immediately adjacent to toilet rooms;**
 - (b) Equipped with hot and cold running water that allows for hand washing;**
 - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
 - (d) Equipped with liquid soap;**
 - (e) Equipped with hand-drying blower or single use disposable hand drying material;**
 - (f) Equipped with an easily cleanable waste receptacle; and**
 - (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on Observation, the hot water temperatures each registered seventy-eight (78) degrees Fahrenheit at three (3) sinks in the boys' restroom and three (3) sinks in the girls' restroom.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:**
 - (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
 - (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on Observation, sparse protective surface and a hard plastic surface was underneath eleven (11) swings on the outdoor playground.

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date