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Inspection Report

Provider Name: Holy Spirit Child Care	Provider Information	CLR No: L353245
Provider Address: 3308 Richard Avenue, Louisville, KY, 40206	Provider Type: LICENSED TYPE I	Capacity: 165
Owner(s): Church Of The Holy Spirit		Director(s): Hiland, Angela Denise

Inspection Type: Renewal Application	Inspection Information	Inspection No: 307429
Date Initiated: 07/14/2021 8:45 AM	Date Concluded: 07/14/2021 11:50 AM	
	No. of Children Present: 59	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
922 KAR 2:280 - Section 4. Procedures and Payments. (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall: (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member; (b) Request that the prospective child care staff member complete and sign the: 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the: 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470; 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.	
Findings: General: Based on observation, interview and review of documentation, the employee file for a staff member with a hire date of 6/1/2021 did not contain a Criminal Records Check. The staff member was not observed working on the date of the inspection. The staff member in charge acknowledged that deficiency.	
20 - Out of state background checks	Not In Compliance
922 KAR 2:280. Section 5. Checks of Other States. (1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall: (a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet: 1. An in-state criminal records check by: a. Means of fingerprints for the state of residence; or b. Any means accepted by a state of prior residency; 2. A check of the state's sex offender registry or repository; and 3. A check of the state-based child abuse and neglect registry and database; and (b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.	
Findings: General: Based on observation, interview and review of documentation, the employee file for a staff member with a hire date of 6/1/2021 did not contain a check of the state's sex offender registry or repository and a check of the state-based child abuse and neglect registry and database for the state of Indiana. The staff member was not observed working alone with children.	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
290 - Fire Marshal/Zoning Compliance	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.	
Findings: General: Based on interview and review of documentation, the licensee failed to maintain a copy of a current Fire Marshal inspection. The Fire Marshal report presented at the time of the inspection was from 2017. Interview with the staff member revealed that the building had not been inspected by a Fire Marshal since that time. The staff member in charge was unable to produce verification that she requested a Fire Marshal inspection.	
Director Requirements	In Compliance
Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on interview and review of documentation, the employee files for staff members with hire dates of 6/17/2020 and 3/8/2021 did not contain a high school diploma, GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential. The staff member in charge acknowledged that the documentation was not available at the time of the survey.	
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings: General: Based on interview and review of documentation, the employee files for staff members with hire dates of 9/4/2018, 6/30/2021, and four staff members with a hire date of 6/1/2021 did not contain a current statement from a health professional that the individuals are free of active tuberculosis; or a copy of negative tuberculin results. The staff member in charge acknowledged that the documentation was not available at the time or the survey.	
410 - Training	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years. (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.	
Findings: General: Based on interview and review of documentation, the employee files for staff members with hire dates of 5/13/2020, 6/1/2020, and 6/15/2020 did not contain verification that the staff members had completed one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training within the past five (5) years, or six (6) hours of cabinet-approved orientation within the first three (3) months of employment. Review of ECE-TRIS also failed to verify completion of the aforementioned trainings. The staff member in charge acknowledged this deficiency.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance

Inspection Report		
	Written Documentation	In Compliance
	Posted Documentation	In Compliance
	Animals	In Compliance

Signature of Provider/Representative

Title

Date