



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

|                                                                                                                                                                   |                                                                                                                  |                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Provider Name:</b> Holy Spirit Child Care<br><b>Provider Address:</b> 3308 Richard Avenue, Louisville, KY, 40206<br><b>Owner(s):</b> Church Of The Holy Spirit | <b>Provider Information</b><br><b>Provider Type:</b> LICENSED TYPE I                                             | <b>CLR No:</b> L353245<br><b>Capacity:</b> 165<br><b>Director(s):</b> Sullivan, Julie Ann |
| <b>Inspection Type:</b> Investigation<br><b>Date Initiated:</b> 08/16/2017 1:00 PM                                                                                | <b>Inspection Information</b><br><b>Date Concluded:</b> 08/16/2017 4:30 PM<br><b>No. of Children Present:</b> 18 | <b>Inspection No:</b> 221500                                                              |

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| General Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Not In Compliance        |
| <b>175 - Change of Director</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Not In Compliance</b> |
| <b>922 KAR 2:110. Section 6. Reports.</b><br><b>(3) A licensee shall report to the cabinet within one (1) week:</b><br><b>(a) Any resignation, termination, or change of director; and</b><br><b>(b) The name of the acting director who satisfies the requirement of Section (4) of this administrative regulation.</b>                                                                                                                                                                                                                                                                                                      |                          |
| <b>Findings:</b><br>General: Based on Review of Documentation and interview, the child care center failed to comply with the regulatory requirements with regard to change of director. Upon request, the child care center failed to submit all qualifying documentation for an employee with a hire date of 08/12/15, who was selected as a candidate for director. An email, with regard to a change of director request, was received on 07/19/17. However, all qualifying documentation was not submitted for the newly identified director. Therefore, the center failed to have an approved director since 07/19/2017. |                          |

Signature of Provider/Representative

Title

Date