



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Eric C. Friedlander**  
Secretary

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Inspector General

**Inspection Report**

<b>Provider Name:</b> House On The Hill Day Care	<b>Provider Information</b>	<b>CLR No:</b> L353219
<b>Provider Address:</b> 961 Hunts Lane, Bowling Green, KY, 42103	<b>Provider Type:</b> LICENSED TYPE II	<b>Capacity:</b> 12
<b>Owner(s):</b> Kirkwood, Rebecca Francis		<b>Director(s):</b> Kirkwood, Rebecca Francis

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293114
<b>Date Initiated:</b> 07/27/2020 10:10 AM	<b>Date Concluded:</b> 07/27/2020 1:00 PM	
	<b>No. of Children Present:</b> 1	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**350 - Health, Safety, Comfort** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(l) Assure the health, safety, and comfort of each child;**

**Findings:**

General: Based on observation and review of documentation, the center failed to assure:

- 1.) Machine washable toys shall not be used, in accordance with 922 KAR 2:400E Section 5(3). Surveyor observed machine washable stuffed animals in the playroom.
- 2.) Children and adults shall be screened for fever and contagious symptoms upon entry into the child care center each day, in accordance with 922 KAR 2:400E Section 6(1). There was no documentation on file to verify children and adults had been screened for fever and contagious symptoms.
- 3.) Each adult, including parents and guardians, at drop-off and pick-up, wore a face mask while inside a child care center, in accordance with 922 KAR 2:400E Section 7(1). Surveyor observed a caregiver did not wear a face mask in the center.
- 4.) School-age children wear a face mask in accordance with 922 KAR 2:400E Section 7(4). Surveyor observed a school-age child did not wear a face mask in the center.

**Inspection Report**

**Employee Records**

**Not In Compliance**

**400 - CPR/First Aid Coverage**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and
- (b) First aid.

**Findings:**

General: Based on review of documentation, the staff person present and on duty were certified in first aid and CPR through National CPR Foundation, which was not an approved training source.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**755 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;
- 2. Swing; and
- 3. Slide; and

(b) Have a fall zone equal to the height of the equipment.

**Findings:**

General: Based on observation, a climbing and sliding apparatus did not have protective surface on the outdoor playground.

**760 - Fences**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

(23) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

**Findings:**

General: Based on observation, approximately a twelve (12) inch long area of fencing had rolled up and left an opening approximately six (6) inches wide on the outdoor play area.

**Equipment**

**Not In Compliance**

**770 - Play Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

(24) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.

(25) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.

(26) A sandbox shall be:

- (a) Constructed to allow for drainage;
- (b) Covered when not in use;
- (c) Kept clean; and
- (d) Checked for vermin prior to use.

**Findings:**

General: Based on observation, a blue arch climbing apparatus was approximately forty-five (45) inches tall and was not anchored to the ground on the outdoor play area.

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

**Findings:**

General: Based on observation, rust was on the frame of a tricycle on the outdoor playground.

**Inspection Report**

**Transportation**  
**Food Service/Food Program**  
**Food Service**

**Not Applicable**  
**In Compliance**  
**Not In Compliance**

**1130 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**  
**(16) A weekly menu shall be:**  
**(a) Prepared;**  
**(b) Dated;**  
**(c) Posted in advance in a conspicuous place;**  
**(d) Kept on file for thirty (30) days; and**  
**(e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on review of documentation, the center did not have a posted menu.

**Children's Records**

**Not In Compliance**

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(b) A written record for each child:**  
**1. Completed and signed by the child's parent;**  
**2. Retained on file on the first day the child attends the child-care center; and**  
**3. To contain:**  
**a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**  
**b. Contact information to enable a person in charge to contact the child's:**  
**(i) Parent at the parent's home or place of employment;**  
**(ii) Family physician; and**  
**(iii) Preferred hospital;**  
**c. The name of each person who is designated in writing to pick-up the child;**  
**d. The child's general health status and medical history including, if applicable:**  
**(i) Allergies;**  
**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**  
**(iii) Permission from the parent for third-party professional services in the child-care center;**  
**e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**  
**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, a child enrolled on 6/1/18, did not have information to enable the person in charge to contact the child's physician. A child enrolled on 7/13/20, did not have a enrollment information on file.

**Written Documentation**

**Not In Compliance**

**1195 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**  
**(12) A fire drill shall be:**  
**(a) Conducted during hours of operation at least monthly; and**  
**(b) Documented.**  
**(13) An earthquake drill and a tornado drill shall be:**  
**(a) Conducted during hours of operation at least quarterly; and**  
**(b) Documented.**

**Findings:**

General: Based on review of documentation, the center did not conduct a monthly fire drill in December 2019, January 2020, and February 2020. In addition, a quarterly earthquake and tornado drill was not conducted in the first quarter of 2020.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of  
Provider/Representative

Title

Date