



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Saints Peter & Paul Early Childhood Campus	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357801
Provider Address: 133 Barr Street, Lexington, KY, 40507		Capacity: 180
Owner(s): Holy Family School		Director(s): Rice, Pam Leigh

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219172
Date Initiated: 04/18/2017 8:25 AM	Date Concluded: 04/18/2017 11:00 AM	
	No. of Children Present: 146	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on Review of Documentation, there were six (6) staff who did not have current annual evaluations on file. The staff person in charge stated that the evaluations had been done and given to the staff who were to return them once they had been reviewed and signed. However, these staff had not yet returned the evaluations.	
Employee Records	Not In Compliance
320 - TB Verification	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings: General: Based on Review of Documentation, a staff person hired 4/11/12 had documentation of being free of TB dated 4/3/15; not within the last two (2) years. Also, there were seven (7) recently hired staff whose documentation of being free of TB was not completed prior to employment.	

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a staff person hired 10/7/15 had only thirteen and a half (13.5) hours of annual child development training for her current training year. Also, a staff did not complete orientation training within the required time frame; the staff person was hired 6/24/16 completed the training on 3/11/17.

Programming

Not In Compliance

415 - Toddler Combined with Preschool

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

(3) A toddler may participate in an activity with an older child for more than one (1) hour per day if:

- (a) The toddler is in transition to the pre-school age group;**
- (b) The toddler is twenty-one (21) months or older;**
- (c) Space for the toddler is available in the preschool-age group;**
- (d) The staff-to-child ratios and group sizes are maintained based the age of the youngest child;**
- (e) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and**
- (f) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.**

Findings:

General: Based on Observation, during a tour of the the Toddler III room there were twelve (12) children present. During an interview with staff it was found that the age of the children in the room at the time was sixteen (16) to twenty-four (24) months old. The surveyor asked the staff if there was a child in the room who was a two-year-old and staff confirmed there was one (1) child who was two-years-old. Staff also confirmed that the child stays in the room all day and that the child would not be moved until sometime in May 2017.

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, during a tour of Infant Room # 108 there was a low cabinet near the door to the classroom that had a safety latch that did not work properly. In the cabinet there was a bottle of bleach and a can of Lysol disinfectant spray. There was a gate that separated the area where the cabinet was located. However, upon entering the room the gate was open making the cabinet accessible to the children. There were seven (7) children in the room at the time ages four (4) to seven (7) months.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, during a tour of the 2's room a tube of Aquaphor diaper ointment was found on the changing table. The Aquaphor was accessible to a child in care.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Inspection Report	
Food Service	Not In Compliance
960 - Bottles	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (9) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; (c) Covered when not in use; and (d) Consumed within one (1) hour of being heated or removed from the refrigerator.	
Findings: General: Based on Observation, during a tour of Infant Room # 108 there were two (2) bottles in the refrigerator that were not labeled for an individual child. The two (2) bottles were sitting in a tray with a child's name tape at the end of the tray.	
Children's Records	Not In Compliance
1070 - Immunization	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;	
Findings: General: Based on Review of Documentation, out of ten (10) children's files reviewed there was one (1) child whose immunization record had a date of 2/28/17 listed in the space that indicates how long the immunization certificate is current.	
Written Documentation	Not In Compliance
1085 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.	
Findings: General: Based on Interview, it was found that a written evacuation plan in accordance with KRS 199.895 had not been submitted for 2017.	
1105 - Professional Development	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on Review of Documentation, a staff person hired 3/18/11 did not have an annual professional development plan on file. Her most current plan was dated 2015.	
Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative

Title

Date