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**CABINET FOR HEALTH AND FAMILY SERVICES
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SECRETARY

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INSPECTOR GENERAL

Inspection Report

Provider Name: Millbrooke Elementary Child Care Services	Provider Information Provider Type: LICENSED TYPE I	License No: L357781
Provider Address: 415 Millbrooke Drive, Hopkinsville, KY, 42240		Capacity: 200
Owner(s): Christian County Board Of Education		Director(s): Wharton, Laurie

Inspection Type: Investigation	Inspection Information	Inspection No: 214360
Visit Start Date: 02/26/2016 2:15 PM	Visit End Date: 03/11/2016 4:50 PM	
	No. of Children Present: 112	

Inspection Report	
Supervision	
5 - Children Supervised	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	

Inspection Report**Staffing Requirements****40 - Ratios and Group Size****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:****Age of Children Ratio Maximum Group Size*****Infant****1 staff for 5 children 10****Toddler****1 staff for 6 children 12****Preschool-age 2 to 3 years****1 staff for 10 children 20****Preschool-age 3 to 4 years****1 staff for 12 children 24****Preschool-age 4 to 5 years****1 staff for 14 children 28****School-age 5 to 7 years****1 staff for 15 children 30****School-age 7 and older****1 staff for 25 children****(for before and after school) 30****1 staff for 20 children****(full day of care) 30*****Maximum Group Size shall be applicable only to Type I child-care centers.****Findings:**

General: Based on Interview, a caregiver hired on 11/13/15, alone supervised twenty-five (25), five to six years old children, for approximately ten (10) to thirty (30) minutes. A caregiver hired on 8/18/15, alone supervised twenty-two (22), six to eight years old children, for ten (10) to thirty (30) minutes. Also, surveyor observed a caregiver hired on 11/13/15, alone supervised twenty (20), five to six years old children, for approximately two (2) minutes on 2/26/16.

Director Requirements**275 - Caregiver Alone****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:****(n) Assume that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;****Findings:**

General: Based on Interview, observation, and review of documentation, a caregiver hired on 11/13/15, supervised twenty-five (25) kindergarten children, ages five (5) to six (6) years old, alone, for approximately ten (10) to thirty (30) minutes. Also, this caregiver was alone when she supervised twenty (20) kindergarten children, ages five (5) to six (6) years old, for approximately two (2) minutes on 2/26/16. The caregiver did not have on file documentation of a processed criminal records check.

Employee Records**300 - Background checks/left alone****Not In Compliance****922 KAR 2:090. Section 6. License Issuance.****(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on Review of Documentation, a caregiver hired on 11/13/15, did not have a processed criminal records check on file. Interviews determined this caregiver supervised, alone, twenty-five (25) kindergarten children, ages five (5) to six (6) years old, approximately ten (10) to thirty (30) minutes. Also, observation determined this caregiver was alone and supervised twenty (20) kindergarten children, ages five (5) to six (6) years old, for approximately two (2) minutes on 2/26/16.

340 - Training**In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:****(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;****(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and****(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**Signature of
Provider/Representative

Title

Date