



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: The Clubhouse Center	Provider Information	CLR No: L357486
Provider Address: 360 Arnold Lane, Bloomfield, KY, 40008	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Nelson County Board of Education		Director(s): Hickman, Brenda Kay

Inspection Type: Renewal Application	Inspection Information	Inspection No: 278768
Date Initiated: 04/23/2019 3:45 PM	Date Concluded: 04/23/2019 5:45 PM	
	No. of Children Present: 22	

Inspection Report	
Background Checks	Not In Compliance
85 - Employment Status	Not In Compliance
922 KAR 2:280. Section 11. Status of Employment. (1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.	
Findings: General: Based on observation, interview and review of documentation, the child care center failed to assure compliance with regulatory background check requirements. Observation of the child care center revealed a staff member with a hire date of 11/04/18 with supervisory control of children in the cafeteria. Upon request, the site director failed to provide documented evidence that the staff was a current employee of the child care center. Review of the KARES Surveyor report revealed the staff was not listed to the license as a current employee. Interview with the site director revealed the staff had no other child care employment and worked at the inspected licensed center.	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings: General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the site director failed to provide documented evidence from a health professional that staff with a hire date of 11/04/18 is free of active tuberculosis.	

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the site director failed to provide documented evidence that staff with a hire date of 10/29/13 completed one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training within the past five years. Review of the documentation provided revealed the last completion was conducted on 01/09/14.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the site director failed to provide documented evidence of written record of family physician for two (2) children with an enrollment date of 03/20/18 and a preferred hospital for a child with a date of enrollment 07/22/13.

Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not In Compliance

1225 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 13. Animals.

- (1) An animal shall not be allowed in the presence of a child in care:**
- (a) Unless:**
 - 1. The animal is under the supervision and control of an adult;**
 - 2. Written parental consent has been obtained; and**
 - 3. The animal is certified as vaccinated against rabies; or**
 - (b) Except in accordance with subsection (3) of this section.**

Findings:

General: Based on observation, interview and review of documentation, the child care center failed to comply with regulatory requirements regarding animals. Observation of Classroom #502 revealed two (2) staff and ten (10) children in care. A guinea pig in a cage was also observed in the classroom in the presence of children. Upon request, the site-director failed to provide documented evidence that written parental consent was received for at least ten (10) of the children's records reviewed, granting permission for each child to be in the classroom with the guinea pig. The written statement provided was with regard to fish and chicken eggs in incubators.

Signature of Provider/Representative

Title

Date