



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Wolfe County Head Start Center	Provider Information	License No: L352995
Provider Address: 228 Community Park Road, Campton, KY, 41301	Provider Type: LICENSED TYPE I	Capacity: 125
Owner(s): MIDDLE KENTUCKY COMMUNITY ACTION PARTNERSHIP, INCORPORATED		Director(s): Caudill, Tammy

Inspection Type: Investigation	Inspection Information	Inspection No: 18123
Visit Start Date: 03/19/2013 10:20 AM	Visit End Date: 04/02/2013 2:34 PM	
	No. of Children Present: 71	

Inspection Report	
Supervision	
167 - Children supervised/Protected	In Compliance
922 KAR 2:120 - Section 2 (3) (a) Each center shall maintain a child care program that assures each child will be: 1. Provided adequate supervision at all times; and 2. Protected from abuse or neglect.	
1) Adequately supervised at all times	In Compliance
Staffing Requirements	
162 - Ratios and Group Size	In Compliance
922 KAR 2:120 - Section 2 (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 12 children 24 4 to 5 years 1 staff for 14 children 28 5 to 7 years 1 staff for 15 children 30 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I centers.	

Inspection Report**Children's Records****96 - Enrollment Information****922 KAR 2:110 - Section 3**

The following records shall be maintained at the child-care center for 5 years:

(1) Sufficient records to:

- (a) Identify each child enrolled in the child-care center; and**
- (b) Enable the person in charge to contact each child's:**

1. Parent at:

- a. Home; or**
- b. Place of employment; and**

2. Family physician; and

- (c) Identify the name of each person designated in writing by the parent to pick up the child;**

1) Identification Information**In Compliance****2) Parent Contact Information****In Compliance****3) Physician Contact****In Compliance****4) Designated Pick-up****In Compliance****97 - Emergency/Medical Information****922 KAR 2:110 - Section 3** The following records shall be maintained at the child-care center for five (5) years:

- (2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care center director at the time of enrollment;**

1) Medical History**In Compliance****2) Emergency Authorization****In Compliance****98 - Immunization Certificate****In Compliance****922 KAR 2:110 - Section 3**

The following records shall be maintained at the child-care center for five (5) years:

- (3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2:060, placed on file within thirty (30) days of enrollment;**

Signature of
Provider/Representative

Title

Date