Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744
Phone: (606) 330-2030 Fax: (606) 330-2056
https://chfs.ky.gov/agencies/os/oig

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Information

Provider Name: Wolfe County Head Start Center
Provider Type: LICENSED TYPE I
License No: L352995
Provider Address: 228 Community Park Road, Campton, KY, 41301
Capacity: 125
Owner(s): MIDDLE KENTUCKY COMMUNITY ACTION PARTNERSHIP, INCORPORATED
Director(s): Caudill, Tammy

Inspection Information

Inspection Type: Investigation
Inspection No: 15732
Visit Start Date: 12/12/2012 11:00 AM
Visit End Date: 12/19/2012 11:45 AM
No. of Children Present: 54

Inspection Report

Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)
(a) Each center shall maintain a child care program that assures each child will be:
1. Provided adequate supervision at all times; and
2. Protected from abuse or neglect.

1) Adequately supervised at all times — **In Compliance**

2) Protected from abuse/neglect — **In Compliance**

186 - Activity Areas/Equipment/Materials — **In Compliance**

922 KAR 2:120 - Section 3
(2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.

Staffing Requirements

135 - Adequate Adults/Qualified Staff

922 KAR 2:110 - Section 5
(10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that:
(a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed;
(b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff person who meets the requirements of this section; and
(c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the staff-to-child ratio.

1) Ratio Compliance — **In Compliance**

162 - Ratios and Group Size — **In Compliance**

922 KAR 2:120 - Section 2
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler	1 staff for 6 children	12
2 to 3 years	1 staff for 10 children	20
3 to 4 years	1 staff for 12 children	24
4 to 5 years	1 staff for 14 children	28
5 to 7 years	1 staff for 15 children	30
7 and older	1 staff for 25 children	
(for before and after school)		30
	1 staff for 20 children	
(full day of care)		30

***Maximum Group Size shall be applicable only to Type I centers.**

General Administration

48 - Failure to Report to Cabinet — **In Compliance**

922 KAR 2:090 - Section 10
(5) Each licensee shall report to the cabinet or its designee if the licensee, director, employee, volunteer, or another person who submitted to a background check meets a criterion of subsection (4) of this section.

130 - Staff in charge in Director's absence — **In Compliance**

922 KAR 2:110 - Section 5
(5) One (1) adult staff person shall be designated as being in charge. If the director is not present in the child-care center, the designated staff person in charge shall carry out the duties of the director.

140 - Reports to Cabinet

922 KAR 2:110 - Section 6 Reports.
(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:
(a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
(b) An accident or injury to a child that requires medical care;
(c) An incident that results in legal action by or against the child-care center that affects a child or staff person; or
(d) An incident involving fire or other emergency.

2) Accident/Injury; — **Not In Compliance**

Findings:

General: Based on interview, a parent discussed an incident of possible neglect of supervision with center staff on 12/6/12. However, the center did not report the incident to the cabinet until 12/10/12.

Director Requirements

118 - Health, Safety, Comfort — **In Compliance**

922 KAR 2:110 - Section 4 (1)
(l) Provide for the health, safety, and comfort of each child;

Signature of Provider/Representative | Title | Date