



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Eminence Early Head Start	Provider Information	License No: L356933
Provider Address: 295 West Broadway, Eminence, KY, 40019	Provider Type: LICENSED TYPE I	Capacity: 40
Owner(s): OHIO VALLEY EDUCATIONAL FOUNDATION, INC.		Director(s): Lovell-Fithian, Kim

Inspection Type: Investigation	Inspection Information	Inspection No: 40347
Visit Start Date: 05/28/2013 9:05 AM	Visit End Date: 05/28/2013 11:00 AM	
	No. of Children Present: 29	

Inspection Report	
Supervision	
5 - Children Supervised	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	
10 - Children Protected	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 2. Protected from abuse or neglect.	
Staffing Requirements	
40 - Ratios and Group Size	In Compliance

Inspection Report

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

General Administration

165 - Child Abuse/Neglect Report

Not In Compliance

922 KAR 2:110. Reports.

(2) An incident of child abuse or neglect shall be reported to the cabinet pursuant to KRS 620.030.

Findings:

General: Based on interview and review of documentation, a child had disclosed on 05/14/2013 to a staff member that they had been pinched by another staff member at the center. The staff member did not inform the staff in charge until 05/20/2013 and it was not reported to KSP, local law enforcement or the Department for Community Based Services as required. Review of the center's child abuse/neglect protocol revealed that any staff suspecting abuse or neglect was to file a report as soon as possible with the local child protective services (CPS) office. Further interviews and review revealed each staff member to sign and date a form to certify they were aware of the center's abuse and neglect protocol.

Director Requirements

250 - Staff Management/Policy Development/Supervision

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;
- (f) Develop child-care center plans, policies, and procedures;
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on interview and review of documentation, a staff member failed to follow the center's discipline policy.

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on interview and review of documentation, a child was lifted by her wrists and then placed in a staff member's lap where the staff member put her arms around the child's arms, restricting the child's movement for approximately four (4) minutes. Then the staff member grabbed the child's forearms and sat her down beside the staff member for ten (10) minutes before the child slid to the floor. After several minutes, the staff grabbed the child and carried her by the wrists to a cot where she was placed while the other children were playing. The staff member placed her leg and foot over the child's body while the child was on the cot. The staff member then used her foot to scoot the cot closer to her several times. The child remained on the cot for at least 25 minutes prior to being allowed up to rejoin the other children.

Signature of
Provider/Representative

Title

Date