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Inspection Report

Provider Name: Kids Under Construction, LLC.	Provider Information	CLR No: L356819
Provider Address: 513 Hampton Way, Richmond, KY, 40475	Provider Type: LICENSED TYPE I	Capacity: 130
Owner(s): Kids Under Construction, LLC		Director(s): Kirk, Laura Elizabeth

Inspection Type: Investigation	Inspection Information	Inspection No: 220249
Date Initiated: 05/30/2017 8:44 AM	Date Concluded: 06/09/2017 11:13 AM	
	No. of Children Present: 22	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
Director Requirements	Not In Compliance
250 - Staff Management/Policy Development/Supervision	Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;**
- (f) Develop child-care center plans, policies, and procedures;**
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;**

Findings:

General: Based on review of documentation, the director failed to assure compliance with the implementation of program policies, i.e., a review of two (2) children's files (DOE: 1-7-16 & 7-4-16) found that neither file contained any completed accident and/or injury reports. Based on review of written policies, the child care center's policy for incident/accident reporting states "For any incident or accident that results in a significant bruise, scratch, or other mark, a staff member will complete an incident/accident report form. The form will be signed by the witnessing caregiver, a KUC owner, and the child's parent. The form will be maintained at the center in the child's file; however, a copy will be provided at the parent's request." Based on interview, staff stated they have completed several accident and/or injury reports on both children within the last couple of months.

Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;**
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - 2. Criminal records check required by KRS 199.896(19);**
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
 - 4. An address check of the Sex Offender Registry; and**
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

Findings:

General: Based on review of documentation of staff files, the criminal records check (CRC) was not submitted timely for a staff member (DOH: 3-9-17), i.e., the CRC for staff hired 3-9-17 was submitted on 3-21-17. Based on interview, the staff was not left alone with children during this time.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation of staff files, a staff member's (DOH: 3-9-17) file did not contain proof of a high school diploma, GED or qualifying documentation from a comparable educational entity, or Commonwealth Child Care Credential as described in 922 KAR 2:250.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation of staff files, a staff person hired on 3-9-17 did not have written documentation on file from a health care professional that they were free of active tuberculosis.

Signature of Provider/Representative

Title

Date