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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Kidz Academy	Provider Information	CLR No: L356788
Provider Address: 1027 Pyle Lane, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 115
Owner(s): Kidz Academy, Inc.		Director(s): Akpom, Eva O.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318759
Date Initiated: 09/15/2021 8:45 AM	Date Concluded: 09/15/2021 1:00 PM	
	No. of Children Present: 41	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
360 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on observation, four (4) staff members hired 04/11/16, 09/13/13, 12/16/15 and 07/17/17, each did not have an annual written performance evaluation on file.	
Employee Records	Not In Compliance
400 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation and interview, a staff member hired 10/27/20, did not have education verification on file.	

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on interview and review of documentation, a staff member hired 10/27/20, did not complete six (6) hours of cabinet approved orientation training within the first three (3) months of employment.

Programming

In Compliance

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:
- (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Matches, cigarettes, lighters, and flammable liquids; and
 - (c) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, a staff member's red sweater hung on the back of the adult chair and was accessible to children in room 110.

605 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
- (a) Building is:
 - 1. Dry;
 - 2. Ventilated; and
 - 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and
 - (b) Following are protected:
 - 1. Windows;
 - 2. Doors;
 - 3. Stoves;
 - 4. Heaters;
 - 5. Furnaces;
 - 6. Pipes; and
 - 7. Stairs.

Findings:

General: Based on observation and interview, the light did not turn on and the room was not well lit in room 108 restroom.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation and interview, a large brown stain partially covered a ceiling tile in the restroom between rooms 112 and 113.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Inspection Report**Children's Records****Not In Compliance****1250 - Enrollment Information****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:****1. Completed and signed by the child's parent;****2. Retained on file on the first day the child attends the child-care center; and****3. To contain:****a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;****b. Contact information to enable a person in charge to contact the child's:****(i) Parent at the parent's home or place of employment;****(ii) Family physician; and****(iii) Preferred hospital;****c. The name of each person who is designated in writing to pick-up the child;****d. The child's general health status and medical history including, if applicable:****(i) Allergies;****(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and****(iii) Permission from the parent for third-party professional services in the child-care center;****e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;****f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;****Findings:**

General: Based on interview and review of documentation, three (3) children, enrolled on 04/30/20, 09/18/19 and 07/31/19, each did not have allergy information listed on the enrollment form.

Written Documentation**Not In Compliance****1270 - Daily Attendance Records****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with****922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;****Findings:**

General: Based on interview and review of documentation, forty-one (41) children were present and thirty-six (36) children had a documented arrival time. Therefore, five (5) children did not have a documented arrival time.

1280 - Professional Development**Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(f) A written annual plan for child-care staff professional development;****Findings:**

General: Based on interview and review of documentation, seven (7) staff hired 11/13/01, 06/23/16, 04/23/01, 04/11/16, 09/13/13, 07/09/18 and 07/17/17, each did not have a professional development plan on file.

1285 - Earthquake/Tornado/Fire Drills**Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;****(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;****Findings:**

General: Based on interview and review of documentation, monthly fire drills were practiced in August 2020 through August 2021, but the date, time and name of children participants were not documented. Quarterly earthquake and tornado drills were practiced in the third and fourth quarters 2020 and first, second and third quarters of 2021, the the date, time and name of children participants were not documented.

1305 - Fire Drills**Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(12) A fire drill shall be:****(a) Conducted during hours of operation at least monthly; and****(b) Documented.****(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:****(a) Conducted during hours of operation at least quarterly; and****(b) Documented.****Findings:**

General: Based on interview and review of documentation, monthly fire drills were practiced in August 2020 through August 2021 were practiced, but were not documented. Quarterly earthquake, shelter in place and tornado drills were practiced in the third and fourth quarters 2020 and first, second and third quarters of 2021, but were not documented.

Posted Documentation**In Compliance**

Signature of Provider/Representative

Title

Date