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**Inspection Report**

<b>Provider Name:</b> Just4Kidz Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L384166
<b>Provider Address:</b> 543 N. Shawnee Rd., Maysville, KY, 41056	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Just4Kidz Learning Center, LLC		<b>Director(s):</b> Hiles, Alyssa

<b>Inspection Type:</b> Initial Application	<b>Inspection Information</b>	<b>Inspection No:</b> 306268
<b>Date Initiated:</b> 02/09/2021 12:22 PM	<b>Date Concluded:</b> 02/09/2021 1:33 PM	
	<b>No. of Children Present:</b>	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**385 - Personnel File** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(e) A current personnel file for each child-care center staff person to include:**  
**1. Name, address, date of birth, and date of employment;**  
**2. Proof of educational qualifications;**  
**3. Record of annual performance evaluation;**  
**4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**  
**5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on interview, this regulatory requirement was not met.

The person in charge, who will also serve as a substitute, did not have proof of education or TB documentation on file. The person in charge stated that she did not realize that she needed to provide an employee file for herself.

**390 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

Based on interview, this regulatory requirement was not met.

The person in charge did not have proof of education available for review.

**Inspection Report**

**Programming**

**Not In Compliance**

**450 - School Age Care**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (9) If school-age care is provided:**
  - (a) A separate area or room shall be provided in a Type I child-care center; and**
  - (b) Each child shall be provided a snack after school.**

**Findings:**

Based on observation, this regulatory requirement was not met.  
The surveyor found no separate area or room to serve school-age children.

**Premises**

**Not In Compliance**

**560 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (5) The building shall be constructed to ensure the:**
  - (a) Building is:**
    - 1. Dry;**
    - 2. Ventilated; and**
    - 3. Well lit, including clean light fixtures that are:**
      - a. In good repair in all areas; and**
      - b. Shielded or have shatter-proof bulbs installed; and**
  - (b) Following are protected:**
    - 1. Windows;**
    - 2. Doors;**
    - 3. Stoves;**
    - 4. Heaters;**
    - 5. Furnaces;**
    - 6. Pipes; and**
    - 7. Stairs.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. A large return vent cover, secured to the wall in the preschool classroom was rusty.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**Not In Compliance**

**715 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
  - (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies have not expired;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on observation, this regulatory requirement was not met.  
Medical tape was not included in the first aid supplies.

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**750 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:**
- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, the following foreseeable hazards were found within the outdoor area or walkway to the outdoor play area:

1. A wooded ravine was in close proximity to the fenced area.
2. A rocky and steep embankment with no stairs or walkway was the only way to access the playground.
3. The path to the playground included walking through a parking lot.

**760 - Fences**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (23) Fences shall be:**
- (a) Constructed of safe material;**
- (b) Stable; and**
- (c) In good condition.**

**Findings:**

General: Based on observation, this regulatory requirement was not met.

The chain-link fence was not secured to the top and bottom rails and posts allowing the fencing to be moved and create an entrapment hazard.

**765 - Infant/Toddler Outdoor Space**

**Not In Compliance**

**922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.**

- (4) If a child-care center provides an outdoor play area for an infant or toddler under twenty-four (24) months of age, the outdoor area shall be:**
- (a) Shaded; and**
- (b) A separate area or scheduled at a different time than an older child.**

**Findings:**

Based on observation, this regulatory requirement was not met.

The surveyor found no shaded areas to keep infants/ toddlers from sun exposure.

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**Discussed**

**Food Service**

**Not In Compliance**

**1015 - Food Service Permit**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

**Findings:**

General: Based on interview and review of documentation, this regulatory requirement was not met. The person in charge presented the caterer's food service permit, but did not present the contract/ agreement indicating what meals will be provided by the caterer. The person in charge stated the caterer would sign a contract once the child-care center is licensed.

**1130 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

- (16) A weekly menu shall be:**
- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on interview, this regulatory requirement was not met. A menu was not available for review during the initial inspection. The person in charge indicated that the caterer would provide a menu once the child-care center was licensed.

**Children's Records**

**Discussed**

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1155 - Policies and Procedures**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(4) Program policies and procedures shall:**

**(a) Be in writing; and**

**(b) Include:**

**1. Staff policies;**

**2. Job descriptions;**

**3. An organization chart;**

**4. Chain of command; and**

**5. Other procedures necessary to ensure implementation of:**

**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**

**b. 922 KAR 2:120, Child-care center health and safety standards;**

**c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**

**d. This administrative regulation.**

**Findings:**

General: Based on interview, this regulatory requirement was not met.

The surveyor found the person in charge did not have a copy of staff policies available for review.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Emergency Regulation**

**Not In Compliance**

**1260 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:410E. Emergency Regulation.**

**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.**

**Findings:**

Based on interview and review of documentation, the surveyor found that three staff did not have the results of a child abuse and neglect (CA/N) central registry check.

It is important to note that staff are required to undergo name based background checks upon hire until the Kentucky National Background Check Program (KARES) is operational again.

Signature of Provider/Representative

Title

Date