



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

|                                                                      |                                        |                                    |
|----------------------------------------------------------------------|----------------------------------------|------------------------------------|
| <b>Provider Name:</b> Michelle's Busy Bees Family Preschool          | <b>Provider Information</b>            | <b>CLR No:</b> L383991             |
| <b>Provider Address:</b> 101 Bishop Scott Ln, Nortonville, KY, 42442 | <b>Provider Type:</b> LICENSED TYPE II | <b>Capacity:</b> 12                |
| <b>Owner(s):</b> Ruby, Michelle                                      |                                        | <b>Director(s):</b> Ruby, Michelle |

|                                             |                                            |                              |
|---------------------------------------------|--------------------------------------------|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 305342 |
| <b>Date Initiated:</b> 12/08/2020 8:45 AM   | <b>Date Concluded:</b> 12/08/2020 10:45 AM |                              |
|                                             | <b>No. of Children Present:</b> 9          |                              |

| Inspection Report                                                                                                                                                                                                                                                          |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Background Checks                                                                                                                                                                                                                                                          | In Compliance            |
| Supervision                                                                                                                                                                                                                                                                | In Compliance            |
| Staffing Requirements                                                                                                                                                                                                                                                      | In Compliance            |
| General Administration                                                                                                                                                                                                                                                     | Not In Compliance        |
| <b>155 - Liability Insurance</b>                                                                                                                                                                                                                                           | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 6. License Issuance.</b><br><b>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b><br><b>(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;</b> |                          |
| <b>Findings:</b><br>General: Based on review of documentation and interview, the center's general liability insurance on file was valid until 05/14/20.                                                                                                                    |                          |
| Director Requirements                                                                                                                                                                                                                                                      | Not In Compliance        |
| <b>345 - Staff Evaluation</b>                                                                                                                                                                                                                                              | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b><br><b>(1) A director shall:</b><br><b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>       |                          |
| <b>Findings:</b><br>General: Based on review of documentation, and interview, two (2) caregivers hired 08/26/19, did not have an annual written performance evaluation on file for review.                                                                                 |                          |
| Employee Records                                                                                                                                                                                                                                                           | In Compliance            |
| Programming                                                                                                                                                                                                                                                                | In Compliance            |
| Premises                                                                                                                                                                                                                                                                   | In Compliance            |
| Hygienic Practices                                                                                                                                                                                                                                                         | In Compliance            |
| First Aid/Medication                                                                                                                                                                                                                                                       | In Compliance            |
| Outdoor Play Area                                                                                                                                                                                                                                                          | In Compliance            |
| Equipment                                                                                                                                                                                                                                                                  | In Compliance            |
| Transportation                                                                                                                                                                                                                                                             | Not Applicable           |
| Food Service/Food Program                                                                                                                                                                                                                                                  | In Compliance            |

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Food Service          | In Compliance     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Children's Records    | In Compliance     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Written Documentation | Not In Compliance |
| 1160 - Daily Attendance Records                                                                                                                                                                                                                                                                                                                                                                                                                              |                       | Not In Compliance |
| <div>922 KAR 2:090. Section 9. Records.<br/>(1) A child-care center shall maintain:<br/>(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</div>                                                                                    |                       |                   |
| <b>Findings:</b><br>General: Based on review of documentation and interview, nine (9) children were present on 12/08/2020, and seven (7) children had a documented arrival time. Therefore, two (2) children did not have a documented arrival time on the attendance records.                                                                                                                                                                               |                       |                   |
| 1170 - Professional Development                                                                                                                                                                                                                                                                                                                                                                                                                              |                       | Not In Compliance |
| <div>922 KAR 2:090. Section 9. Records.<br/>(1) A child-care center shall maintain:<br/>(f) A written annual plan for child-care staff professional development;</div>                                                                                                                                                                                                                                                                                       |                       |                   |
| <b>Findings:</b><br>General: Based on review of documentation, and interview, caregiver hired 08/26/19 did not have a written professional development plan on file for review.                                                                                                                                                                                                                                                                              |                       |                   |
| 1175 - Earthquake/Tornado/Fire Drills                                                                                                                                                                                                                                                                                                                                                                                                                        |                       | Not In Compliance |
| <div>922 KAR 2:090. Section 9. Records.<br/>(1) A child-care center shall maintain:<br/>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;<br/>(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</div> |                       |                   |
| <b>Findings:</b><br>General: Based on review of documentation and interview, monthly, practiced fire drills and quarterly, practiced earthquake and tornado drills were conducted in 2020, but the names of children who participated, were not documented and maintained.                                                                                                                                                                                   |                       |                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Posted Documentation  | In Compliance     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Animals               | In Compliance     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Emergency Regulation  | In Compliance     |