



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Adam Mather
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Little Shepherds Day Care & Preschool	Provider Information	CLR No: L356643
Provider Address: 111 N. Mcwhorter Street, London, KY, 40741	Provider Type: LICENSED TYPE I	Capacity: 69
Owner(s): Little Shepherds Daycare & Preschool, Inc.		Director(s): Miller, Teresa F

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218738
Date Initiated: 04/04/2017 8:45 AM	Date Concluded: 04/04/2017 11:32 AM	
	No. of Children Present: 26	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (l) Provide for the health, safety, and comfort of each child;	
Findings:	
General: Based on observation, the Koala Kare changing table located in the women's bathroom had six (6) tubes of diaper rash cream located inside. The diaper rash cream was accessible and within reach of the children. Based on interview, staff stated this changing table is used for the two-year-old children.	
275 - Caregiver Alone	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;	
Findings:	
General: Based on review of documentation of staff files, one (1) staff's (DOH: 3-24-17) Kentucky criminal records check (CRC) was submitted on 3-24-17; however, the results have not been received. This staff's child, abuse, and neglect background check reflected that they had lived in the state of Tennessee within the last five (5) years and even though a FBI background check was submitted on 3-24-17, the results have not been received. Based on interview, the director stated this staff member has not been left alone with any children. Based on observation, the staff member was left alone with children in the classroom while the other staff member took children to the bathroom.	

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation of staff files, one (1) staff's (DOH: 3-24-17) Kentucky criminal records check (CRC) was submitted on 3-24-17; however, the results have not been received. This staff's child, abuse, and neglect background check reflected that they had lived in the state of Tennessee within the last five (5) years and even though a FBI background check was submitted on 3-24-17, the results have not been received. Based on interview, the director stated this staff member has not been left alone with any children. Based on observation, the staff member was left alone with children in the classroom while the other staff member took children to the bathroom.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation of ECE-TRIS and staff files, one (1) staff member (DOH: 2-9-15) completed twelve (12) of the required fifteen (15) hours of annual training for the training year 2-9-16 to 2-8-17.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

(a) Toxic cleaning supplies, poisons, and insecticides;

(b) Knives and sharp objects;

(c) Matches, cigarettes, lighters, and flammable liquids;

(d) Plastic bags;

(e) Litter and rubbish;

(f) Bar soap; and

(g) Personal belongings and medications of staff.

Findings:

General: Based on observation, the following things were found:

1) There was one (1) unlocked cabinet in the pre-school classroom that contained a can of Lysol spray. The Lysol spray was accessible and within reach of the children.

2) There was one (1) unlocked drawer in the teachers desk of the pre-school classroom that contained a container of Clorox wipes. The Clorox wipes were accessible and within reach of the children.

3) There was one (1) pair of adult scissors sitting on top of the teacher's desk of the pre-school classroom. The scissors were accessible and within reach of the children.

4) There was one (1) plastic trash bag located in an unlocked drawer under the sink of the women's bathroom in the gym. The trash bag was accessible and within reach of the children.

Inspection Report

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation of the one-year-old classroom, the diaper changing pad located on top of the Koala Kare changing table had several small tears in it. Based on interview, staff stated this changing station is used at times to change the children's diapers.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date