



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Milestones Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L383858
<b>Provider Address:</b> 310 Cc Lowry Dr., Murray, KY, 42071	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 90
<b>Owner(s):</b> Milestones Learning Center, Inc.		<b>Director(s):</b> Alton, Erin

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 318982
<b>Date Initiated:</b> 10/19/2021 10:00 AM	<b>Date Concluded:</b> 10/19/2021 1:45 PM	
	<b>No. of Children Present:</b> 48	

Inspection Report	
Background Checks	Not In Compliance
<b>10 - Submit background check</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280 - Section 4. Procedures and Payments.</b></p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> <li>DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</li> <li>DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</li> </ol> <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> <li>Child abuse and neglect central registry pursuant to 922 KAR 1:470;</li> <li>National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and</li> <li>Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</li> </ol>	
<b>Findings:</b>	
General: Based on review of documentation and interview, a caregiver hired on 1/25/21, had name-based background checks on file, but had not submitted fingerprints in KARES.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>400 - Educational Requirements</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p>(1) Child-care center staff:</p> <p>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</p> <ol style="list-style-type: none"> <li>High school diploma;</li> <li>GED or qualifying documentation from a comparable educational entity; or</li> <li>Commonwealth Child Care Credential as described in 922 KAR 2:250;</li> </ol>	
<b>Findings:</b>	
General: Based on review of documentation and interview, three (3) caregivers hired on 8/23/21, a caregiver hired on 1/25/21, a caregiver hired on 7/12/21, a caregiver hired on 7/19/21, a caregiver hired on 8/30/21 and a caregiver hired on 9/14/21, each did not have education verification on file.	

Inspection Report

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
  1. A statement from a health professional that the individual is free of active tuberculosis; or
  2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, a caregiver hired on 8/30/21, did not have TB documentation on file.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, and interview, a caregiver hired on 5/18/21, did not complete six (6) hours of orientation training within the first three (3) months of employment. A caregiver hired on 1/25/21, completed orientation training on 6/23/21, which was not within the first three (3) months of employment.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

Not In Compliance

1065 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (9) Bottles shall be:
  - (a) Individually labeled;
  - (b) Promptly refrigerated;
  - (c) Covered while not in use; and
  - (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on observation and interview, a bottle was not covered in the refrigerator in the infants' I room.

Food Service

Not In Compliance

1095 - Milk Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Drink Requirements for All Child-Care Centers.

- (3) A serving of milk shall consist of:
  - (a) Breast milk or iron-fortified formula for a child:
    1. Age birth to twelve (12) months; or
    2. Beyond twelve (12) months of age as documented by the parent or the child's physician;
  - (b) Pasteurized unflavored whole milk for children ages twelve (12) months to twenty-four (24) months; or
  - (c) Pasteurized unflavored low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.

Findings:

General: Based on observation, and interview, two (2) children were served almond milk for lunch.

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1250 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, and interview, two (2) children enrolled on 7/8/21 and 8/3/20, each did not have information pertaining to allergies on file.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date