



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240

Adam Mather
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Home Away From Home	Provider Information	CLR No: L356535
Provider Address: 114 Patrick Drive, Cadiz, KY, 42211	Provider Type: LICENSED TYPE II	Capacity: 11
Owner(s): Billham, Birgit		Director(s): Billham, Birgit

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318366
Date Initiated: 09/09/2021 9:35 AM	Date Concluded: 09/09/2021 11:05 AM	
	No. of Children Present: 12	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	Not In Compliance
125 - Ratios and Group Size	Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.
(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler 12 to 24 months	1 staff for 6 children	12
Toddler 24 to 36 months	1 staff for 10 children	20
Preschool-age 3 to 4 years	1 staff for 12 children	24
Preschool-age 4 to 5 years	1 staff for 14 children	28
School-age 5 to 7 years	1 staff for 15 children	30
School-age 7 and older	1 staff for 25 children	
(for before and after school)	1 staff for 20 children	
(full day of care)		30

*Maximum Group Size shall be applicable only to Type I child-care centers.
(b) The age of the youngest child in the group shall determine the:
 1. Staff-to-child ratio; and
 2. Maximum group size.

Findings:

General: Based on observation and interview, two (2) caregivers supervised twelve (12) children for forty-five (45) minutes upon surveyor's arrival at 9:05 am on 09/09/21. The same caregivers supervised eleven (11) children from 9:05 a.m. until surveyor's departure at 11:05 am on 09/09/21. The children were combined together in the front room and the youngest child was an infant; therefore, the maximum group size of ten (10) children was exceeded.

Inspection Report

General Administration

Not In Compliance

160 - Liability Insurance

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

- (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**
- (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;**

Findings:

General: Based on interview and review of documentation, the liability insurance on file at the center was current until to 09/07/21.

180 - Plan of Correction/15 days

Not In Compliance

Findings:

A PLAN OF CORRECTION WAS DUE ON 12/17/2021 AND AS OF 01/10/2022, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

305 - Fire Marshal/Zoning Compliance

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (2) A child-care center shall be in compliance with the codes administered by the Kentucky Fire Marshal and the local zoning laws.**

Findings:

General: Based on observation, interview and review of documentation, twelve (12) children were present upon the surveyor's arrival at 9:05 on 09/09/21. An interview revealed the twelve (12) children were present for forty-five (45) minutes prior to surveyor's arrival. Attendance records dated 09/08/21 revealed fifteen (15) children were present from 3:30 p.m. until 3:40 p.m., fourteen (14) children were present from 3:40 p.m. until 3:50 p.m., and twelve (12) children were present from 3:50 p.m. until 4:20 p.m. The attendance records dated 09/07/21, revealed fourteen (14) children were present from 3:30 p.m. until 4:12 p.m. and thirteen (13) children were present from 4:12 p.m. until 4:40 p.m. The State Fire Marshal's recommend capacity was eleven (11); therefore, the center was not in compliance with the State Fire Marshal's recommended capacity.

Director Requirements

In Compliance

Employee Records

In Compliance

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

705 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication;**
 - 9. After smoking or vaping; and**
 - 10. If possible, before administering first aid; and**

- (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on observation, a caregiver did not wash her hands with liquid soap and warm running after she fed an infant in the front room.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Inspection Report

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, a child first date of attendance on 03/16/2020, had an immunization certificate on file that was current until 08/06/21. A child first date of attendance on 07/17/2020, had an immunization certificate on file that did not have a validity date.

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, a child's first date of attendance on 07/17/2020, did not have information on file for staff to contact the child's physician.

Written Documentation

Not In Compliance

1270 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on observation, interview and review of documentation, twelve (12) children were present and eleven (11) children had a documented arrival time; therefore a child did not have a documented arrival time.

Posted Documentation

In Compliance

Animals

Not In Compliance

1335 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 15. Animals.

(1) An animal shall not be allowed in the presence of a child in care:

(a) Unless:

- 1. The animal is under the supervision and control of an adult;**
- 2. Written parental consent has been obtained; and**
- 3. The animal is certified as vaccinated against rabies; or**

(b) Except in accordance with subsection (3) of this section.

Findings:

General: Based on observation, interview and review of documentation, rabies vaccination for a dog, present at the center, was not on file.

Signature of Provider/Representative

Title

Date