



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Children's Treehouse of Knowledge	Provider Information	License No: L356488
Provider Address: 309 Ohio Street, Lexington, KY, 40508	Provider Type: LICENSED TYPE I	Capacity: 67
Owner(s): Children's Treehouse of Knowledge, Inc.		Director(s): Brazelton, Joyce

Inspection Type: Investigation	Inspection Information	Inspection No: 14409
Visit Start Date: 10/19/2012 2:35 PM	Visit End Date: 10/19/2012 4:45 PM	
	No. of Children Present: 28	

Inspection Report	
Supervision	
167 - Children supervised/Protected	
922 KAR 2:120 - Section 2 (3) (a) Each center shall maintain a child care program that assures each child will be: 1. Provided adequate supervision at all times; and 2. Protected from abuse or neglect.	
1) Adequately supervised at all times	In Compliance
Staffing Requirements	
162 - Ratios and Group Size	
922 KAR 2:120 - Section 2 (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 12 children 24 4 to 5 years 1 staff for 14 children 28 5 to 7 years 1 staff for 15 children 30 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I centers.	
	In Compliance

Inspection Report

Director Requirements

110 - Regulatory Compliance

922 KAR 2:110 - Section 4 (1)

(d) Ensure compliance with 922 KAR 2:090, 922 KAR 2:120, and this administrative regulation;

1) 922 KAR 2:090

Not In Compliance

Findings:

General: Based on Review of Documentation, it was found that the director failed to ensure compliance with 922 KAR 2:090 in regards to the completion of background checks for volunteers or any individual with direct contact with a child. The facility director did not require two (2) volunteers to complete criminal records checks or CAN checks in accordance with the regulations. In addition, a substitute staff member that was re-hired did not complete a new criminal records check upon employment.

118 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110 - Section 4 (1)

(I) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on Interview, it was found that two (2) volunteers had direct contact with the children at the daycare and they had substantiations on their child abuse/neglect background (CAN) checks. The director indicated in interview that she knew the volunteers had substantiations on their CAN checks. Based on interviews the director allowed the two (2) volunteers to be in the facility when the children were present and have direct contact with the children.

Employee Records

17 - Submission of background checks timely/Left alone

922 KAR 2:090 - Section 5

(2) A director, employee, volunteer, or any person with supervisory or disciplinary control over or having direct contact with a child shall submit to a background check; and

(a) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check described in 922 KAR 1:470; and

2. Criminal records check required by KRS 199.896(19); and

(b) Shall not be left alone in the presence of a child if each required background check has not been completed.

2) Child Abuse and Neglect

Not In Compliance

Findings:

General: Based on Review of Documentation, it was found that two (2) volunteers did not have written evidence of the CAN checks being conducted and they were around the children and had direct contact with the children at the daycare. Based on interviews with the volunteers they indicated that they had substantiations of neglect against them. The staff in charge indicated that she had not submitted CAN checks for the volunteers.

3) CRC

Not In Compliance

Findings:

General: Based on Review of Documentation, it was found that two (2) volunteers did not have written evidence of completing criminal records checks and they were around the children and had direct contact with the children at the daycare. The staff in charge indicated that she had not conducted criminal records checks on the volunteers. In addition, a substitute staff member that was re-hired on 10/15/12 did not have written evidence of a new criminal records check being conducted. The criminal records check on file for the substitute was dated 9/9/08.

Signature of
Provider/Representative

Title

Date