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Inspection Report

Provider Name: First Friends Learning Center	Provider Information	CLR No: L383711
Provider Address: 207 E. Ky Avenue, Pineville, KY, 40977	Provider Type: LICENSED TYPE I	Capacity: 31(Bldg 1: 26)
Owner(s): First Friends Learning Center, LLC		Director(s): Frye, Paula Gail

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246520
Date Initiated: 10/18/2018 10:00 AM	Date Concluded: 10/18/2018 12:30 PM	
	No. of Children Present: 17	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
<p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> Child abuse and neglect central registry pursuant to 922 KAR 1:470; National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and Sex Offender Registry established in accordance with KRS 17.500 through 17.580. 	
Findings:	
<p>General: Based on review of documentation, observation, and interview, the surveyor found that a staff member (DOH: 10/18/18) was present and working in the presence of children in the center on 10/18/18. The staff member was not observed working alone. Review of the staff file and KARES, revealed that the staff member had not been entered into KARES or submitted to being fingerprinted. The staff member was working in the center prior to having submitted to the required background checks. The Director stated that she planned to initiate the background check and fingerprint process on 10/18/18.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(i) Conduct, manage, and document in writing recurring staff meetings;</p>	
Findings:	
<p>General: Based on review of documentation and interview, the surveyor found that there was only one (1) staff meeting documented within the past year. Staff reported that meetings are held as needed but only one (1) meeting had been documented.</p>	

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the surveyor found the following:

1. A staff file (DOH: 10/15/18) did not contain documentation of education in the form of a high school diploma, GED, or Commonwealth Child Care Credential.
2. A staff file (DOH: 9/14/18) did not contain documentation of education in the form of a high school diploma, GED, or Commonwealth Child Care Credential.
3. A staff file (DOH: 10/18/18) did not contain documentation of education in the form of a high school diploma, GED, or Commonwealth Child Care Credential.

The Director confirmed that proof of education had not been obtained.

Programming

In Compliance

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation and interview, the surveyor found the following:

1. There were three (3) ceiling tiles located in the preschool classroom that had brown stains on them from water damage.
2. There were two (2) ceiling tiles located in the toddler classroom that had brown stains on them from water damage.

Staff reported that the ceiling tiles had been repaired before but had sustained more damage after they were repaired. Staff-in-charge stated that the building owner is aware of the water damage and is supposed to be making repairs to the roof.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation and interview, the surveyor found that the restroom located off of the office had a ventilation fan that was not functioning. Staff confirmed that the restroom is utilized by children and that they were aware that the ventilation fan was not working.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;
- (b) Be stored out of reach of a child;
- (c) Be periodically inventoried to ensure the supplies have not expired;
- (d) If reusable, be:
 - 1. Sanitized; and
 - 2. Maintained in a sanitary manner; and
- (e) Include:
 - 1. Liquid soap;
 - 2. Adhesive bandages;
 - 3. Sterile gauze;
 - 4. Medical tape;
 - 5. Scissors;
 - 6. A thermometer;
 - 7. Flashlight;
 - 8. Cold pack;
 - 9. First aid book;
 - 10. Disposable gloves; and
 - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation and interview, the surveyor found that the center's first aid supplies were missing medical tape. Staff-in-charge was not aware of the missing medical tape.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1030 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(5) Frozen food shall be:

- (a) Kept at a temperature of zero degrees Fahrenheit or below; and
- (b) Thawed:
 - 1. At refrigerator temperatures;
 - 2. Under cool, potable running water;
 - 3. As part of the cooking process; or
 - 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.

Findings:

General: Based on observation and interview, the surveyor found that the thermometer located in the kitchen freezer was reading at seven (7) degrees Fahrenheit rather than the required zero (0) degrees Fahrenheit. Staff-in-Charge reported that sometimes staff change the temperature setting by mistake while retrieving items from the freezer.

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date