



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Little Learners Inc. of Jackson	Provider Information	CLR No: L383663
Provider Address: 1267 Main Street, Jackson, KY, 41339	Provider Type: LICENSED TYPE I	Capacity: 32(Bldg 1: 37)
Owner(s): Little Learners, Inc.		Director(s): Clifford, Amanda Louise

Inspection Type: Investigation	Inspection Information	Inspection No: 242011
Date Initiated: 09/18/2017 11:30 AM	Date Concluded: 09/26/2017 10:15 AM	
	No. of Children Present: 10	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.	
Findings: General: Based on observation and interview, the surveyor observed that on 9/18/17 there were ten (10) children combined in the dining area with two (2) staff (DOH: 3/10/14, 3/13/17) at approximately 11:30 a.m. Staff reported that the children were between the ages of one-year-old and four-years-old. The surveyor observed that there were no other staff present at the center. Upon interview, staff reported that they alternated preparing lunch in the kitchen leaving only one (1) them in the dining area to supervise the ten (10) children. One (1) staff stated that she was never alone with the ten (10) children for more that ten (10) minutes at a time. Therefore, the staff-to-child ratio was exceeded by four (4) children on 9/18/17 while lunch was being prepared.	

Inspection Report**General Administration****Not In Compliance****115 - Reports to Cabinet****Not In Compliance****922 KAR 2:110. Section 6. Reports.**

- (1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:
- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
 - (b) An accident or injury to a child that requires medical care;
 - (c) An incident that results in legal action by or against the child-care center that:
 - 1. Affects a child or staff person; or
 - 2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;
 - (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or
 - (e) A report of child abuse or neglect that:
 - 1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
 - 2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.

Findings:

General: Based on review of documentation and interview, the surveyor found that the center failed to report an accident to the Cabinet that resulted in a child receiving medical care. Staff reported that on 9/13/17 a child (DOE: 8/1/17) swallowed a Lego block while signed into the center. According to staff, the child's parent who was also center staff (DOH: 5/9/17) was caring for the child at the time of the incident. Staff stated that the child was taken to the emergency room from the center by the parent. Staff-in-charge reported that they did not realize the incident needed to be reported to the Cabinet.

Employee Records**Not In Compliance****340 - Training****Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.**

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, review of ECE-TRIS, and interview, the following was found:

1. A staff file (DOH: 3/13/17) presented for review did not contain documentation of having completed six (6) hours of early childhood education orientation training within ninety (90) days of hire. Review of ECE-TRIS, revealed that the six (6) hours of orientation had not been completed. Staff-in-charge confirmed through interview that the staff member had not completed the orientation training.
2. A staff file (DOH: 5/9/17) presented for review did not contain documentation of having completed six (6) hours of early care and education orientation training within ninety (90) days of hire. Review of ECE-TRIS, revealed that the six (6) hours of orientation had not been completed. Staff-in-charge confirmed through interview that the staff member had not completed the orientation training.

Premises**Not In Compliance****460 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.**

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
- (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Knives and sharp objects;
 - (c) Matches, cigarettes, lighters, and flammable liquids;
 - (d) Plastic bags;
 - (e) Litter and rubbish;
 - (f) Bar soap; and
 - (g) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, the following was found:

1. On the sink in the Nursery Classroom accessible to children: (2) bottles of Fabric Refresher, Deodorant, and a screw driver. Staff stated they were not sure why the Fabric Refresher or Deodorant were left on the sink. Staff reported that the screw driver had been used the previous day to hang a shelf up.
2. There was one (1) pair of non-safety scissor located on the table in the dining area within reach of ten (10) children who were preparing to eat lunch. Staff reported they were unsure of why the scissors were there unless they had recently been used.

Inspection Report

510 - Pest Control

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(7) Measures shall be utilized to control the presence of:

- (a) Rodents;
- (b) Flies;
- (c) Roaches; and
- (d) Other vermin.

Findings:

General: Based on observation and interview, the surveyor observed a significant number of knats throughout the center. Upon interview, staff-in-charge reported they had not yet implemented any pest control measures at the center. Staff stated that the knats began to accumulate in the center following an incident in which staff failed to clean food out of the sink after washing dishes.

Outdoor Play Area

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the following was found:

1. A child's file (DOE: 8/1/17) presented for review contained a vaccination record but did not contain a valid immunization certificate.
2. A child's file (DOE: 6/15/17) presented for review did not contain an immunization certificate.

Staff-in-charge was not aware that the documentation was missing from the children's files.

Written Documentation

Not In Compliance

1130 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:110. Section 3. Records.

(2) A child-care center shall:

- (a) Maintain the confidentiality of a child's record;
- (b) Maintain all records for five (5) years; and
- (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4).

Findings:

General: Based on review of documentation and interview, the surveyor found that the center had failed to maintain records as required:

1. A staff file (DOH: 3/10/14) presented for review did not contain a copy of the original criminal record background check that was completed on 3/10/14 per the previous renewal inspection completed on 5/18/17 for the center's other location. The staff file only contained a criminal record background check for 3/7/17. Staff reported that that original criminal record background check might be located at the other center or could have been lost while the file was being transported between the centers. Staff stated that each staff member keeps their employee file with them so that it is with them at which ever center they are working out of each day.
2. A staff file (DOH: 3/10/14) presented for review did not contain documentation of a negative tuberculin skin test being completed within the past two (2) years. Review of the renewal inspection completed on 5/18/17 for the center's other location, found that the staff member was documented to have had a negative tuberculin skin test interpreted on 1/26/17. Staff reported that that tuberculin skin test results might be located at the other center or could have been lost while the file was being transported between the centers. Staff stated that each staff member keeps their employee file with them so that it is with them at which ever center they are working out of each day.
3. Upon interview, staff-in-charge reported that the center has two (2) substitutes that are shared between the center's two (2) locations. Staff stated that the substitute files were located at the center's other location and not maintained on site. Staff stated that each staff member keeps their employee file with them so that it is with them at which ever center they are working out of each day.

Signature of Provider/Representative

Title

Date