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Inspection Report

Provider Name: Star Academy of Crestwood	Provider Information	CLR No: L383604
Provider Address: 8905 West Highway 22, Crestwood, KY, 40014	Provider Type: LICENSED TYPE I	Capacity: 220(Bldg 1: 172)
Owner(s): Cadence Education, LLC		Director(s): Williamson, Heather M.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243643
Date Initiated: 04/26/2018 9:10 AM	Date Concluded: 04/26/2018 1:00 PM	
	No. of Children Present: 116	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
922 KAR 2:280. Section 3. Implementation and Enforcement. (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018. (2) A child care staff member hired on or after January 1, 2018, shall: (a) Have completed the background checks required in accordance with this administrative regulation and found to have no disqualifying offense prior to becoming a child care staff member; or (b) 1. Have submitted to the background checks required in accordance with this administrative regulation; 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.	
Findings: General: Based on review of documentation, interview, and observation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the criminal records check (CRC) had been submitted/conducted within the required timeframes as required for the employee with the hire date of 11/02/2017. The staff was observed working alone in the two-year-old classroom with seven (7) children from 09:05 a.m. to 01:00 p.m.	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
155 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings: General: Based on review of documentation, and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the child care center maintained a current copy of liability insurance coverage. Review of the documentation revealed the insurance had expired.	

Inspection Report	
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings: General: Based on review of documentation, the child care center director failed to assure compliance with regulatory requirements. Upon request, the staff in charge did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year.	
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on observation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care owner did not present verification of the evaluation assessing the employee interaction with children in care and classroom performance for the employees with the hire dates of 01/18/2013, 11/01/2016, 09/28/2009, 08/28/2016, and 09/08/2014.	
350 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (l) Assure the health, safety, and comfort of each child;	
Findings: General: Based on review of documentation, the child care center director failed to assure compliance with regulatory requirements. Observation of the Pre-K 2 and Pre-K 3 classroom bathrooms revealed a plunger located next to the toilet.	
Employee Records	
Not In Compliance	
390 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the records of the employees with the hire dates of 10/03/2017, 10/05/2017 and 04/11/2018 contained a copy of a High school diploma: or a GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential.	
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the records for the employees with the hire dates of 08/28/2016, 09/18/2017, 10/03/2017, 10/09/2017, 10/16/2017, 11/02/2017 and 04/11/2018 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results.	
410 - Training	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the employees with the hire dates of 8/21/2017, 08/17/2017, 09/15/2017, 07/21/2017, 11/02/2017, and 10/16/2017 had met the requirement of completing new orientation training within the first ninety (90) days of employment. Continued review of employee records revealed the employees with the hire dates of 02/06/2017 and 03/27/2017 had not met the requirement of Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. The staff with the hire dates of 09/28/2009, 10/26/2011, 02/06/2017, 01/10/2017 and 03/27/2017 had not met the requirement of pediatric head trauma training.	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:
- (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Matches, cigarettes, lighters, and flammable liquids; and
 - (c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the Pre-K 2 and Pre-K 3 classroom bathrooms revealed a plastic bag not used for personal belongings on the floor next to the toilet and accessible to the children.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The sink located in the Pre-K 3 classroom, revealed the hot water exceeded a temperature of 120 degrees.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the records of the children with the enrollment dates of 03/15/2017, 01/02/2017 and 12/27/2017 contained a current immunization record.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on observation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the records for the children with the enrollment dates of 06/23/2017 and 12/27/2017 listed a name of a preferred hospital. Continued review revealed the record for the child with an enrollment date of 12/27/2017 did not list a name of a physician, emergency authorization or medical information.

Written Documentation

Not In Compliance

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;
2. Job descriptions;
3. An organization chart;
4. Chain of command; and
5. Other procedures necessary to ensure implementation of:
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
 - b. 922 KAR 2:120, Child-care center health and safety standards;
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and
 - d. This administrative regulation.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that a policy for the parents' and children's rights had been maintained.

1185 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:090. Section 9. Records.

(2) A child-care center shall:

- (a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;
- (b) Maintain all records for five (5) years; and
- (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).

Findings:

General: Based on review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of documentation in the Preschool 1 classroom revealed a children's allergy list, which was posted and visible to the public. Therefore, the personal information pertaining to a child was not maintained in a confidential manner.

Inspection Report		
	Posted Documentation	Not In Compliance
1200 - Posting Requirements		Not In Compliance
922 KAR 2:090. Section 8. General. (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) The provider's preliminary or regular license; (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (d) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (e) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (g) Daily planned program. Findings: General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that a daily planned program schedule was posted in the Infant 2, Preschool 2 and Pre-K 3 classrooms. Continued review revealed the staff in charge did not present verification that each statement of deficiency issued by the cabinet during the current licensure year and each plan of correction submitted by the child-care center to the cabinet during the current licensure year, as well as consumer recall information, was readily accessible for public inspection.		
1215 - Daily Activities		Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom; Findings: General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that eleven (11) out of fourteen (14) classrooms posted a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom.		
	Animals	In Compliance