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**Inspection Report**

<b>Provider Name:</b> Next Generation Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L383575
<b>Provider Address:</b> 713 Madison, Covington, KY, 41011	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Next Generation Learning Center Limited Liability Company		<b>Director(s):</b> Evans, Jameka

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242693
<b>Date Initiated:</b> 12/15/2017 10:50 AM	<b>Date Concluded:</b> 12/15/2017 12:48 PM	
	<b>No. of Children Present:</b> 17	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**75 - Liability Insurance** **Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**  
**(1) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**  
**(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;**

**Findings:**

General: Based on Review of Documentation, this regulatory requirement was not met. A review of the facility's liability insurance documentation on file found that coverage dates were not listed; therefore, the surveyor could not determine if the policy was current.

**Director Requirements** **Not In Compliance**

**240 - Director Qualifications** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(a) Be twenty-one (21) years of age;**  
**(b) Have a high school diploma, a general equivalency diploma (GED), or qualifying documentation from a comparable educational entity;**  
**(c) Not be employed in a position other than an on-site child care director, or director of multiple facilities, during the hours the child-care center is in operation;**

**Findings:**

General: Based on Interview, the child care center failed to assure that the director is not employed in a position, other than an on-site child care director, during the hours the center is in operation. A DRCC representative conducted an investigation at another child care facility on 10/19/17 at 1:30PM and observed the director at this location working there in a classroom. The director stated that she had stepped in to cover a classroom so the staff person assigned to the room could go to the bathroom and indicated that she occasionally has to go to the other location during the day.

**260 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on Review of Documentation, this regulatory requirement was not met. Three (3) staff eligible for an annual performance review did not have documentation of a review on file in the facility.

**265 - Health, Safety, Comfort**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

- (1) Effective with the adoption of this administrative regulation, a director shall:**  
**(l) Provide for the health, safety, and comfort of each child;**

**Findings:**

General: Based on Observation, this regulatory requirement was not met. During a tour of the infant/toddler classroom, the surveyor observed a low infant seat/swing positioned beside the diaper changing table. An electrical cord from the seat/swing was observed lying on the floor and was stretched under the diaper changing table. The cord was not secure and was accessible to the children in the classroom. A second infant swing was positioned next to the refrigerator. The electrical cord from this swing was also observed lying loosely on the floor and it was accessible to the children.

**Employee Records**

**Not In Compliance**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

- (5) An individual described in subsection (4) of this section shall:**

- (a) Submit to background checks described in paragraph (b) of this subsection;**  
**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**  
 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;  
 2. Criminal records check required by KRS 199.896(19);  
 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and  
 4. An address check of the Sex Offender Registry; and  
**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation, observation and interview, this regulatory requirement was not met. One (1) staff person (hire date: 9/18/17) had a criminal records check (CRC) on file that contained the following information, "Your request is potentially incomplete for the reason(s): Incomplete/No DOB". Therefore, this regulatory requirement was not met. The staff person was not observed working alone with the children. The staff person in charge stated that she had not noticed the "potentially incomplete" statement on the CRC.

**Programming**

**Not In Compliance**

**360 - Electronic Viewing/Listening Devices**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (4) The child-care center shall provide a daily planned program:**

- (d) That offers a variety of creative activities including the following:**  
 12. Use of electronic viewing and listening devices if the:  
 a. Material is appropriate to the child using the equipment;  
 b. Material does not include any violence, adult content viewing, or inappropriate language;  
 c. Viewing or individual listening is limited to two (2) hours per day;  
 d. Viewing or listening is discussed with parents prior to viewing or listening; and  
 e. Viewing or listening is designed as an educational tool.

- (5) A child who does not wish to use the electronic devices during the planned program shall be offered other appropriate activities.**

**Findings:**

General: Based on Observation, this regulatory requirement was not met. Upon arrival, the surveyor observed children in the preschool classroom watching a Christmas movie. A review of the posted daily schedule found that television viewing was not listed. Furthermore, the lesson plan did not have the movie listed as part of the planned programming. Therefore, the movie was not part of the children's planned programming and it was not being used as an educational tool.

**395 - Electronic Viewing/Listening Planned Program**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (1) Electronic viewing and listening devices shall only be used in the center as a part of the child's planned program of activity described Section 2(4) of this administrative regulation.**

**Findings:**

General: Based on Review of Documentation, and observation, this regulatory requirement was not met. Upon arrival, the surveyor observed children in the preschool classroom watching a Christmas movie. A review of the posted daily schedule found that television viewing was not listed. Furthermore, the lesson plan did not have the movie listed as part of the planned programming.

**Premises**

**Not In Compliance**

**580 - Toilet Room**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (2) A toilet room shall:**  
 (a) 1. Be provided for each gender; or  
 2. A plan shall be implemented to use the same toilet room at separate times;  
**(b) Have a supply of toilet paper; and**  
**(c) Be cleaned and sanitized daily.**

**Findings:**

General: Based on Observation, and interview, this regulatory requirement was not met. There was no toilet paper in the children's bathroom on the upper level of the building. The staff person in charge stated during interview that they have only been using the bathroom on the main floor.

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585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on Observation, and interview, this regulatory requirement was not met. There were no hand drying materials in the children's bathroom on the upper level of the building. The staff person in charge stated during interview that they have only been using the bathroom on the main floor.

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;
- 2. Padded;
- 3. Free of holes, rips, tears, or other damage;
- 4. Nonabsorbent;
- 5. Easily cleaned; and
- 6. Free of any items not used for diaper changing.

Findings:

General: Based on Observation, this regulatory requirement was not met. The diapering mat in the infant/toddler classroom and the diapering mat near the children's bathroom area both contained several areas of torn vinyl.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

Not In Compliance

935 - Refrigerator

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:

- (a) Have an indicating thermometer or other appropriate temperature measuring device;
- (b) Be in a safe environment for preservation; and
- (c) Be forty (40) degrees Fahrenheit or below.

Findings:

General: Based on Observation, this regulatory requirement was not met. During a tour of the facility, the surveyor found that the refrigerator used for the storage of children's drinks did not have an indicating thermometer.

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, this regulatory requirement was not met. During a tour of the infant/toddler classroom, the surveyor observed one (1) bottle in the refrigerator that was not labeled with a child's name. Four (4) additional bottles that were partially full of milk/formula, were not labeled with a child's name. These bottles were observed sitting on top of classroom shelving units and on the sink counter.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, this regulatory requirement was not met. One (1) child (enrollment date: 2/7/17) had an immunization certificate on file that was no longer current as of 11/30/17.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1090 - Policies and Procedures**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(5) Program policies and procedures shall:**

**(a) Be in writing; and**

**(b) Include:**

**1. Staff policies;**

**2. Job descriptions;**

**3. An organization chart;**

**4. Chain of command; and**

**5. Other procedures necessary to ensure implementation of:**

**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**

**b. 922 KAR 2:090, Child-care center licensure;**

**c. 922 KAR 2:120, Child-care center health and safety standards; and**

**d. This administrative regulation.**

**Findings:**

General: Based on Review of Documentation, and interview, this regulatory requirement was not met. A review of records found that the facility did not have evidence of a job description for the director. The director stated that she did not have a specific job description listing her duties as the director.

**1095 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on Review of Documentation, and observation, this regulatory requirement was not met. The surveyor entered the facility at 10:50AM and observed seventeen (17) children present; however, only three (3) children had an arrival time documented.

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, this regulatory requirement was not met. Two (2) staff (hire dates: 10/7/17 and 11/18/16) did not have evidence of a current staff professional development plan on file in the facility.

**1140 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(12) A fire drill shall be conducted during hours of operation:**

**(a) At least monthly; and**

**(b) Documented.**

**Findings:**

General: Based on Review of Documentation, this regulatory requirement was not met. A review of the emergency drill log found that the last documented fire drill was 8/2017; therefore, fire drills are not being done monthly.

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

**(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**

**(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**

**(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**

**(d) A description of services provided by the child-care center, including:**

**1. Current rates for child care; and**

**2. Each service charged separately and in addition to the basic rate for child care;**

**(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**

**(f) Daily schedule.**

**Findings:**

General: Based on Review of Documentation, this regulatory requirement was not met. The following was found: 1. Two (2) civil penalty notices that were issued to the facility on 5/10/17 and 6/6/17 were not posted. 2. The statement of deficiencies and plan of correction from a 3/3/17 complaint investigation and a 3/24/17 follow-up inspection were not posted.

1165 - Daily Activities

Not In Compliance

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on Review of Documentation, and interview, this regulatory requirement was not met. The following was found: 1. The infant/toddler classroom did not have a schedule of daily activities posted. The staff person working in the classroom presented a schedule of daily activities that was on her clipboard; however, it was not complete and it did not contain a date. 2. The preschool classroom had a schedule of daily activities posted; however, no dates were listed.

Animals

In Compliance

Signature of Provider/Representative

Title

Date