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Inspection Report

Provider Name: Next Generation Learning Center	Provider Information	CLR No: L383575
Provider Address: 713 Madison, Covington, KY, 41011	Provider Type: LICENSED TYPE I	Capacity: 40- only 2 toilets and 2 sinks
Owner(s): Next Generation Learning Center Limited Liability Company		Director(s): Evans, Patrick D

Inspection Type: Initial Application	Inspection Information	Inspection No: 217202
Date Initiated: 10/07/2016 10:15 AM	Date Concluded: 10/07/2016 11:31 AM	
No. of Children Present:		

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Discussed
General Administration	In Compliance
Director Requirements	Not In Compliance
235 - Operation instruction/Regulation copy	Not In Compliance
<p>922 KAR 2:110. Section 2. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.</p> <p>Findings: General: Based on Review of Documentation, the facility did not have a complete copy of the regulations on file for the staff to access. The facility was missing 922 KAR 2:090.</p>	
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.</p> <p>Findings: General: Based on Review of Documentation, four (4) staff members did not have the results or evidence of submission of a criminal background check. Three (3) staff did not have the results or evidence of submission of the child abuse or neglect check. A preliminary or regular license shall not be issued unless each background check required by KRS 199.896(19) has been completed on behalf of an applicant for licensure.</p>	

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, one (1) staff did not have proof of education on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, one (1) staff did not have negative TB skin test results on file or a statement from a health professional that the individual is free of active TB.

325 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

Findings:

General: Based on Review of Documentation, the facility did not have written evidence of staff with current CPR and first aid training. The document on site only listed first aid training and the date the course was taken. The document did not indicate how long the training was current and it did not indicate that CPR was taken.

Programming

In Compliance

Premises

Not In Compliance

500 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;**
- 2. Adequately heated;**
- 3. Ventilated; and**
- 4. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter proof bulbs installed; and**

(b) Following are protected:

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

Findings:

General: Based on Observation, the children's bathroom upstairs contained 2 florescent light bulbs that were not shielded or shatter proof.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

655 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:**
 - (a) Be available to provide prompt and proper first aid treatment;**
 - (b) Be stored out of reach of a child;**
 - (c) Be periodically inventoried to ensure the supplies are current;**
 - (d) If reusable, be:**
 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and**
 - (e) Include:**
 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on Observation, the facility did not have a cardiopulmonary resuscitation mouthpiece protected in their first aid supplies.

Outdoor Play Area

Not Applicable

Equipment

In Compliance

Transportation

Not In Compliance

775 - Maintain Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:**
 - (l) A written record of transportation services provided in accordance with 922 KAR 2:120, Section 12.**

Findings:

General: Based on Review of Documentation, the facility did not have a written record of transportation services provided in accordance with 922 KAR 2:120, Section 12.

810 - Transportation Notification/Third Party Contracts

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**
 - (f) Contracts, agreements, or documents detailing arrangements with any third party for services;**

Findings:

General: Based on Review of Documentation, the facility did not have a third party contract on site detailing the arrangements with the third party to transport the children.

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (16) A weekly menu shall be:**
 - (a) Prepared;**
 - (b) Dated;**
 - (c) Posted in advance in a conspicuous place;**
 - (d) Kept on file for thirty (30) days; and**
 - (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on Review of Documentation, the posted menu listed that the children would be served 2 percent milk for lunch each day. Only whole milk and low fat one (1) percent for fat-free skim milk may be served to the children.

Children's Records

Discussed

Inspection Report

Written Documentation

Not In Compliance

1090 - Policies and Procedures

Not In Compliance

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

- 1. Staff policies;**
- 2. Job descriptions;**
- 3. An organization chart;**
- 4. Chain of command; and**
- 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:090, Child-care center licensure;**
 - c. 922 KAR 2:120, Child-care center health and safety standards; and**
 - d. This administrative regulation.**

Findings:

General: Based on Review of Documentation, the facility did not have specific job descriptions on site for the staff members.

1135 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

- 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.**

Findings:

General: Based on Review of Documentation, the facility did not have a written policy that specifies that the procedures that were taught in the orientation training will be implemented by each child-care center staff member.

Posted Documentation

Not In Compliance

1160 - Disaster Course of Action

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Findings:

General: Based on Observation, the facility did not have a written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date