



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: North Butler Head Start	Provider Information	CLR No: L383573
Provider Address: 5539 Brownsville Rd., Morgantown, KY, 42261	Provider Type: LICENSED TYPE I	Capacity: 20(Bldg 1: 34)
Owner(s): Community Action Of Southern Kentucky, Incorporated		Director(s): Brown, Carla Y.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 247318
Date Initiated: 01/08/2019 10:00 AM	Date Concluded: 01/08/2019 12:00 PM	
	No. of Children Present: 15	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance
525 - Items Accessible Only During Activity	Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction: (a) Knives and sharp objects; (b) Litter and rubbish; (c) Bar soap; and (d) Plastic bags not used for personal belongings.	
Findings:	
General: Based on Observation, two (2) folded white plastic bags were stored in the top compartment of the blue wooden storage cubbies in the head start room. These items were accessible to children and were not a part of the planned program of instruction.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance

Inspection Report

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, five (5) children did not have a documented arrival time on 10/09/18. Three (3) children did not have a documented arrival time on 10/11/18. Six (6) children did not have a documented arrival time on 10/17/18.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, a quarterly, practiced earthquake drill and a quarterly, practiced tornado drill were conducted during the second quarter of 2018, but the date, time and names of children participants were not documented.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and
(b) Documented.

(13) An earthquake drill and a tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and
(b) Documented.

Findings:

General: Based on Review of Documentation, a quarterly, practiced earthquake drill and a quarterly, practiced tornado drill were conducted during the second quarter of 2018, but were not documented.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on Review of Documentation and interview, the center's statement of deficiency and plan of correction, during the current year, were not posted.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date