



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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SECRETARY

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Children's Learning Tree (The)	Provider Information	License No: L356444
Provider Address: 44 Venture Way, Somerset, KY, 42503	Provider Type: LICENSED TYPE I	Capacity: 192
Owner(s): The Children's Learning Tree, Inc.		Director(s): Phelps, Shirley

Inspection Type: Investigation	Inspection Information	Inspection No: 10286
Visit Start Date: 05/31/2012 9:28 AM	Visit End Date: 05/31/2012 10:15 AM	
	No. of Children Present: 137	

Inspection Report	
Supervision	
167 - Children supervised/Protected	
922 KAR 2:120 - Section 2 (3) (a) Each center shall maintain a child care program that assures each child will be: 1. Provided adequate supervision at all times; and 2. Protected from abuse or neglect.	
1) Adequately supervised at all times	In Compliance
Staffing Requirements	
162 - Ratios and Group Size	In Compliance
922 KAR 2:120 - Section 2 (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 12 children 24 4 to 5 years 1 staff for 14 children 28 5 to 7 years 1 staff for 15 children 30 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I centers.	

Inspection Report**General Administration****140 - Reports to Cabinet****922 KAR 2:110 - Section 6 Reports.**

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that affects a child or staff person; or
- (d) An incident involving fire or other emergency.

2) Accident/Injury;

In Compliance

Director Requirements**113 - Staff Supervision****922 KAR 2:110 - Section 4 (1)**

(g) Supervise staff conduct to ensure implementation of program policies and procedures;

1) Implementation of Policy

In Compliance

2) Implementation of Procedure

In Compliance

118 - Health, Safety, Comfort

In Compliance

922 KAR 2:110 - Section 4 (1)

(i) Provide for the health, safety, and comfort of each child;

Outdoor Play Area**218 - Playground Safe**

In Compliance

922 KAR 2:120 - Section 4 (18)

(d) Safe from foreseeable hazard;

Children's Records**96 - Enrollment Information****922 KAR 2:110 - Section 3**

The following records shall be maintained at the child-care center for 5 years:

(1) Sufficient records to:

(a) Identify each child enrolled in the child-care center; and

(b) Enable the person in charge to contact each child's:

1. Parent at:

a. Home; or

b. Place of employment; and

2. Family physician; and

(c) Identify the name of each person designated in writing by the parent to pick up the child;

1) Identification Information

In Compliance

2) Parent Contact Information

In Compliance

3) Physician Contact

In Compliance

4) Designated Pick-up

In Compliance

97 - Emergency/Medical Information**922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years:**

(2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care center director at the time of enrollment;

1) Medical History

In Compliance

2) Emergency Authorization

In Compliance

98 - Immunization Certificate

In Compliance

922 KAR 2:110 - Section 3

The following records shall be maintained at the child-care center for five (5) years:

(3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2:060, placed on file within thirty (30) days of enrollment;

Signature of
Provider/Representative

Title

Date