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**Inspection Report**

<b>Provider Name:</b> BGLC Program	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L383516
<b>Provider Address:</b> 503 Old Morgantown Road, Bowling Green, KY, 42101		<b>Capacity:</b> 275(Bldg 1: 99)
<b>Owner(s):</b> Bowling Green - Warren County Community Education		<b>Director(s):</b> Lightfoot, Erin Elizabeth

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 290154
<b>Date Initiated:</b> 07/24/2019 9:40 AM	<b>Date Concluded:</b> 07/24/2019 1:20 PM	
	<b>No. of Children Present:</b> 145	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on review of documentation, a staff, hired on 06/04/18, did not have an annual written performance evaluation on file.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>395 - TB Verification</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(b) Shall provide, prior to employment and every two (2) years thereafter:</b> <b>1. A statement from a health professional that the individual is free of active tuberculosis; or</b> <b>2. A copy of negative tuberculin results.</b>	
<b>Findings:</b>	
General: Based on observation and review of documentation, two (2) staff, hired on 05/28/19, did not have TB documentation on file. A staff, hired on 05/28/19, had TB documentation on file that did not have results indicated. A staff, hired on 05/28/19, had TB documentation on file that was dated 06/26/17. A staff, hired on 05/28/19, had TB documentation on file that was dated 03/17/17. A staff, hired on 05/28/19, had TB documentation on file that was dated 08/31/16.	

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, a staff, hired on 03/19/19, did not have documentation of completing six (6) hours of cabinet approved orientation. A staff, hired on 06/04/18, completed six (6) hours of cabinet approved orientation training on 09/28/18, which was not within the first three (3) months of employment. A staff, hired on 05/02/18, completed four and a half (4 ½) hours of cabinet approved training hours during the first year of employment. A staff, hired on 06/04/18, completed seven (7) hours of cabinet approved training during the first year of employment.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
  - (b) Matches, cigarettes, lighters, and flammable liquids; and**
  - (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, a container of Clorox disinfecting wipes was on a shelf, approximately four (4) feet from the floor, in the library. A bottle of Clorox disinfecting spray was on top of a four (4) drawer file cabinet in room 31. A container of Clorox disinfecting wipes was on a shelf, approximately four (4) feet from the floor, in room 30. A roll of plastic trash bags was on a shelf, approximately four (4) feet from the floor, in room 29. All of these items were accessible to children.

**525 - Items Accessible Only During Activity**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**
- (a) Knives and sharp objects;**
  - (b) Litter and rubbish;**
  - (c) Bar soap; and**
  - (d) Plastic bags not used for personal belongings.**

**Findings:**

General: Based on observation, a pair of sharp adult scissors were on a table in room 14. These scissors were accessible to children and were not a part of the planned program of instruction.

**540 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**
- (a) Suitable for the purpose intended;**
  - (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, a two-foot-section of baseboard was loosened and laid on the floor in room 13.

**560 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (5) The building shall be constructed to ensure the:**
- (a) Building is:**
    - 1. Dry;**
    - 2. Ventilated; and**
    - 3. Well lit, including clean light fixtures that are:**
      - a. In good repair in all areas; and**
      - b. Shielded or have shatter-proof bulbs installed; and**
  - (b) Following are protected:**
    - 1. Windows;**
    - 2. Doors;**
    - 3. Stoves;**
    - 4. Heaters;**
    - 5. Furnaces;**
    - 6. Pipes; and**
    - 7. Stairs.**

**Findings:**

General: Based on observation, dead bugs were inside the light shield in the women's restroom adjacent to room 29. This restroom was used by child-care children.

Inspection Report

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the hot water temperature registered eighty (80) degrees Fahrenheit at three (3) automatic sinks in the women's restroom and at three (3) automatic sinks in the men's restroom adjacent to room 29.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, a cover was missing from a pencil sharpener which exposed the sharp cutter in room 9. Flaky, white paint was on a corkboard near room 13. Flaky, white paint was on a corkboard near room 7.

Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, a staff, hired on 06/04/18, did not have an annual professional development plan on file.

Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date