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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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INSPECTOR GENERAL

Inspection Report

Provider Name: Children - R - Us	Provider Information	License No: L356343
Provider Address: 815 Broadway Street, Brandenburg, KY, 40108	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Brown, Belinda		Director(s): Brown, Belinda

Inspection Type: Investigation	Inspection Information	Inspection No: 52625
Visit Start Date: 10/02/2013 10:00 AM	Visit End Date: 10/02/2013 2:30 PM	
	No. of Children Present: 22	

Inspection Report

Supervision

5 - Children Supervised

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (3)(a) Each center shall maintain a child-care program that assures each child will be:
1. Provided with adequate supervision at all times by a qualified staff person who:
 - a. Ensures the child is within scope of vision and range of voice; or
 - b. For a school-age child, within scope of vision or range of voice;

General Administration

85 - Cooperate with state agency

Not In Compliance

922 KAR 2:090. Section 6 License Issuance.

- (10) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:
- (f) Cooperate with the cabinet, the cabinet's designee, or another agency with regulatory authority during:
1. An investigation of an alleged complaint, including an allegation of child abuse or neglect pursuant to KRS 620.030(4); and
 2. Unannounced inspections; and

Findings:

General: Based on Observation, a staff member who was identified as having information regarding the allegation listed in an investigation was not present at the time of the unannounced visit, but was scheduled to arrive at the center later that day. Multiple interviews confirmed that the referenced staff member received a call from the center director telling her not to come to work until notified because an inspection was being conducted at the center. Therefore, the child care center failed to cooperate with the cabinet representative during an investigation by having a staff member stay away from the center while the DRCC representative was present.

Director Requirements

265 - Health, Safety, Comfort

In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (l) Provide for the health, safety, and comfort of each child;

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

- (4) A director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child shall:**
- (a) Submit to background checks described in paragraph (b) of this subsection;**
 - (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - 2. Criminal records check required by KRS 199.896(19);**
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
 - 4. An address check of the Sex Offender Registry; and**
 - (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

Findings:

General: Based on Review of Documentation, there was no personnel file available for review for the staff member who was identified as having worked alone with infants and toddlers in the mornings. Therefore, there were no completed background checks for the referenced staff member. The staff in charge stated that she did not have a file for the referenced staff person and said individual's hire date could not be determined due to the lack of written documentation related to her hiring.

310 - Personnel File

Not In Compliance

922 KAR 2:110 Section 3. Records.

- (1) A child-care center shall maintain:**
- (e) A current personnel file for each child-care center staff person to include:**
 - 1. Name, address, date of birth, and date of employment;**
 - 2. Proof of educational qualifications;**
 - 3. Record of annual performance evaluation;**
 - 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
 - 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
 - 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on Interview, there was no personnel file available for review for the staff member who was identified as having worked alone with infants and toddlers in the mornings. The staff in charge stated that she did not have a file for the referenced staff person because she was "...supposed to just be the cook."

Signature of
Provider/Representative

Title

Date