



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Park Early Childhood Center	Provider Information	License No: L352366
Provider Address: 645 East High Street, Lexington, KY, 40502	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): St. Peter Early Childhood Center, Inc.		Director(s): Matthew, Bonnie

Inspection Type: Investigation	Inspection Information	Inspection No: 64718
Visit Start Date: 03/14/2014 10:15 AM	Visit End Date: 03/14/2014 11:15 AM	
	No. of Children Present: 44	

Inspection Report

Employee Records

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

TYPE A CITATION: Based on Interview, it was found that the husband of the staff person in charge comes to the facility daily and stays at the facility from approximately 5:00 - 6:00 or 6:30 PM. This person, who is not related to the child, goes to the two (2) year old room and takes a particular child from the room and takes the child to the office where he stays with the child until he and the staff person take the child home. This person does not have the results of a criminal records check and a child abuse and neglect check on file nor has an application for both of the records checks been submitted.

Children's Records

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Interview, at the time of the visit it was found that a child enrolled 1/2/14 did not have a current immunization certificate on file.

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.**(1) A child-care center shall maintain:****(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Interview, it was found that a child enrolled 1/2/14 did not have a file with all of the required enrollment information. It was also found that the husband of the staff person in charge comes to the facility everyday and takes the child out of her classroom and waits in the office with her until it is time to go home. Further interview with the staff person in charge found that she and her husband are not related to the child and do not have custody of the child. They are friends of the family and take the child home with them three (3) to four (4) days a week if her parents have to work late. There was no documentation to verify that that the staff person in charge and her husband are listed as being able to pick the child up.

Written Documentation

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.**(1) A child-care center shall maintain:**

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on Review of Documentation, it was found that the time of arrival and the time of departure is not being documented for each child on a daily basis.

Signature of
Provider/Representative

Title

Date