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**Inspection Report**

<b>Provider Name:</b> Union County Child Development Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L356261
<b>Provider Address:</b> 515 South Mart Street, Morganfield, KY, 42437		<b>Capacity:</b> 38(Bldg 1: 38)
<b>Owner(s):</b> Audubon Area Community Services, Inc.		<b>Director(s):</b> Grant, Peggy Marie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245351
<b>Date Initiated:</b> 07/09/2018 9:35 AM	<b>Date Concluded:</b> 07/09/2018 12:30 PM	
	<b>No. of Children Present:</b> 20	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>290 - Fire Marshal/Zoning Compliance</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</b>	
<b>Findings:</b>	
General: Based on Review of Documentation and interview, the center's zoning documentation was not available for review.	
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, and interview, a staff, hired on 05/20/10, had an educational document on file that was in a foreign language other than English, and could not be verified as qualifying documentation. A staff, hired on 11/30/17, did not have education verification on file.	

**Inspection Report**

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, a staff, hired on 04/07/12, completed cabinet approved pediatric abusive head trauma training on 07/12/12. This staff member did not complete pediatric abusive head trauma training every subsequent five (5) years.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
  - (b) Matches, cigarettes, lighters, and flammable liquids; and**
  - (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on Observation, a sticky, glue board, which was used to catch insets, was on the floor behind the toilet and was accessible to children in the preschool restroom. The manufacturer suggests to keep out of children's reach.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not In Compliance**

**845 - Requirements for Transportation Services**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

- (2) A center providing or arranging transportation service shall:**
- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
  - (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
  - (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

**Findings:**

General: Based on Review of Documentation, the transportation route was not documented for a trip taken to a doctor's office on 09/14/17, and for a trip taken to a local high school on 06/26/17.

**960 - Children's Transportation Records**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

- (17) Transportation services provided shall:**
- (a) Be recorded in writing and include:**
    - 1. The first and last name of the child transported; and**
    - 2. The time each child gets on and the time each child gets off;**
  - (b) Be completed by a staff member other than the driver; and**
  - (c) Be kept for five (5) years.**

**Findings:**

General: Based on Review of Documentation, the time each child got on and the time each child got off the center's vehicle was not documented on 09/14/17 and on 09/26/17.

**Food Service/Food Program**

**In Compliance**

**Food Service**

**Not In Compliance**

**1030 - Frozen Food**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (5) Frozen food shall be:**
- (a) Kept at a temperature of zero degrees Fahrenheit or below; and**
  - (b) Thawed:**
    - 1. At refrigerator temperatures;**
    - 2. Under cool, potable running water;**
    - 3. As part of the cooking process; or**
    - 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.**

**Findings:**

General: Based on Observation, a thermometer indicated the temperature was ten (10) degrees Fahrenheit inside the freezer in the kitchenette.

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<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

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Signature of Provider/Representative

Title

Date