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Inspection Report

Provider Name: Boyd County Little Friends	Provider Information	CLR No: L356251
Provider Address: 12300 Midland Trail Road, Ashland, KY, 41102	Provider Type: LICENSED TYPE I	Capacity: 40
Owner(s): Boyd County Board Of Education		Director(s): Runnels, Janet Johan

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219971
Date Initiated: 05/12/2017 10:30 AM	Date Concluded: 05/12/2017 12:20 PM	
	No. of Children Present: 16	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, three (3) high school students that work with the children daily did not have criminal background checks on file. The students began working with the children when school started, 8/2016. A staff member hired on 8/8/16 had a criminal records check conducted through the Russell County School system. The criminal records check from Russell County Schools was dated 4/8/15. The staff in charge indicated that the staff member transferred from another school and began working with the Boyd County Schools on 8/8/16. This staff member was not working alone during the relicensure survey.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, three (3) staff did not complete the fifteen (15) hours of cabinet-approved early childhood education training within their completed training year. These three (3) staff were hired on 10/20/09, 8/26/09, and 1/27/16. The ECE-TRIS system was reviewed as well as the staff files.

Programming
Premises

In Compliance
Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on Observation, the vent in the ceiling of the preschool bathroom contained a large accumulation of dust.

Hygienic Practices
First Aid/Medication
Outdoor Play Area
Equipment
Transportation
Food Service
Children's Records

In Compliance
In Compliance
In Compliance
In Compliance
Not Applicable
In Compliance
Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, one (1) child's file contained a vaccination administration record without an expiration date. The child had been enrolled in excess of thirty (30) days.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, a substitute staff hired on 2/29/16 did not have a current professional development plan on file.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date