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Inspection Report

Provider Name: Cannon Head Start Center	Provider Information	CLR No: L356222
Provider Address: 56 Malibu Drive, Cannon, KY, 40923	Provider Type: LICENSED TYPE I	Capacity: 80
Owner(s): KCEOC Community Action Partnership, Inc.		Director(s): Saylor, Melissa Choi

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293292
Date Initiated: 01/14/2021 11:25 AM	Date Concluded: 01/14/2021 2:00 PM	
	No. of Children Present:	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
Findings:	
General: Based on interview and review of documentation, the surveyor was not presented with the following:	
1.) Documentation that a staff member (DOH: 12/07/20) has submitted to a Criminal Records check. The staff member had an original Child Abuse/Neglect background check on file dated 10/26/20. Staff identified the staff member as a teacher assistant and reported that the staff member has not worked alone with children. The surveyor did not observe the staff member working alone with children during the visit on 01/14/21.	
2.) Documentation that a staff member (DOH: 09/01/20) has submitted to a Criminal Records check. The staff member had an original Child Abuse/Neglect background check on file dated 08/17/20. Staff reported that the staff member has not worked alone with children. The surveyor did not observe the staff member working alone with children during the visit on 01/14/21. Staff identified the staff member as the lead cook.	
3.) Documentation that a staff member (DOH: 11/16/20) has submitted to a Criminal Records check. The staff member had an original Child Abuse/Neglect background check on file dated 10/27/20. Staff reported that the staff member has not worked alone with children. The surveyor did not observe the staff member working alone with children during the visit on 01/14/21. Staff identified the staff member as a teacher assistant.	
4.) Documentation that a staff member (DOH: 11/01/20) has submitted to a Criminal Records check. The staff member had an original Child Abuse/Neglect background check on file dated 10/05/20. Staff reported that the staff member has not worked alone with children. The surveyor did not observe the staff member working alone with children during the visit on 01/14/21. Staff identified the staff member as a teacher.	
Through interview, the surveyor learned that the Criminal Record Checks were not available for review.	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance

Inspection Report

Director Requirements

Not In Compliance

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found a staff's (DOH: 02/02/18) file did not contain an annual written performance evaluation.

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, the surveyor found no verification of a High School Diploma, GED or Commonwealth Child Care Credential for a staff (DOH: 02/02/18).

405 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(6) Child-care centers shall have available in case of need:

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

(7) Each qualified substitute staff person shall:

- (a) Meet the staff requirements of this administrative regulation; and**
- (b) Provide the required documentation to verify compliance with this administrative regulation.**

Findings:

General: Based on review of documentation, the surveyor found that the Type I child care center has only one (1) qualified substitute staff person; therefore, the child care center did not have the required two (2) qualified substitute staff persons for a Type I child care center.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation, the surveyor found debris on the diaper changing table underneath the diaper changing pad in the bathroom of the Grove One Classroom; therefore, the diaper changing surface is not clean.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor found the following:

- (1.) A child's (DOE: 08/31/20) file did not contain an immunization certificate.
- (2.) A child's (DOE: 08/20/20) file did not contain an immunization certificate.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. A child's (DOE: 08/31/20) file contained an authorization form that was not signed by a parent to give the child care center permission to seek emergency medical care for the child in the parent's absence.
- 2. A child's (DOE: 08/20/20) file contained an authorization form that was not signed by a parent to give the child care center permission to seek emergency medical care for the child in the parent's absence.
- 3. A child's (DOE: 08/20/20) file contained an authorization form that was not signed by a parent to give the child care center permission to seek emergency medical care for the child in the parent's absence.
- 4. A child's (DOE: 08/20/20) file contained an authorization form that was not signed by a parent to give the child care center permission to seek emergency medical care for the child in the parent's absence.
- 5. A child's (DOE: 9/22/20) file did not contain contact telephone numbers for the child's preferred family physician or hospital, authorization by the parent for the child care center to seek emergency medical care for the child in the parent's absence and the name of each person who is designated in writing to pick up the child.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the following were found:

- 1. The surveyor was not presented with an updated annual professional development plan for a staff member (DOH: 08/16/19). The last professional development plan on file was dated for 08/16/19.
- 2. The surveyor was not presented with an updated annual professional development plan for a staff member (DOH: 02/02/18). The last professional development plan on file was dated for 07/29/19.

Inspection Report

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the surveyor found no verification that earthquake and tornado drills were conducted during the first, second, third and fourth quarters of 2020. Through interview, the surveyor learned that written verification of the earthquake and tornado drills was not available for review.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, the surveyor found that fire drills were not conducted during the months of January, February, and March of 2020. Through interview, the surveyor learned that written verification of the fire drills was not available for review.

Posted Documentation

Not In Compliance

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on observation, the surveyor found that there were no handwashing procedures posted near the sink in the bathroom of the Grove One Classroom.

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date